

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 27, 2006

CALL TO ORDER

The meeting was called to order by board president Peter Allen in room 140 of Robert Morris School at 7:35 p.m. with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Bolmer, Mrs. Lih-Thiessen and Mrs. Santora. Mrs. Esposito arrived at 7:40 p.m.

ABSENT: Mrs. Sarboukh

Also present were: Dr. Carol Rosevear, Superintendent; Mrs. Leonhardt, Business Administrator/Board Secretary; Mr. Butkus, Technology Coordinator; Mr. Parente and two parents.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve the agenda and addendum as distributed to board members.

MOTION: Mrs. Bolmer SECOND: Mrs. Lih-Thiessen VOTE: 5-0

APPROVAL OF MINUTES — SEPTEMBER 7, 2006 (REGULAR AND CLOSED)

Motion to approve the minutes of the September 7, 2006 Regular Meeting and September 7, 2006 Closed Session.

MOTION: Mrs. Lih-Thiessen SECOND: Mr. Ambrose VOTE: 5-0

SUPERINTENDENT REPORT

Dr. Rosevear reported the following:

- ★ Community Day was a successful, beautiful day. A suggestion that the Board of Education have a table at Community Day was discussed.
- ★ Dr. Rosevear visited with each homeroom in the building and gave each of the students a complimentary ice cream.
- ★ Student Council elections and Fire Prevention Week are upcoming. Additionally, our school is closed October 2 for the Jewish holiday.
- ★ October 17 is the deadline for voter registration for the November elections
- ★ Regarding Mrs. Gordon's announced retirement, Dr. Rosevear extolled Mrs. Gordon's talents as a very valuable teacher. Mrs. Lih-Thiessen shared that Mrs. Gordon was the reason she went to college as an English major. All of the board members echoed the sentiment that we are losing a wonderful teacher who has touched many lives.

NOTE: Mrs. Esposito arrived at this time (7:40 p.m.) and acted on all remaining business of

the meeting.

RECOGNITION OF PUBLIC

Mr. Butkus approached the board concerning his employment contract. His concern had to do with the question as to whether he is a teacher. This question has made Mr. Butkus reluctant to sign his contract. Mr. Butkus has waived his right and given permission for the board to discuss his situation.

Mr. Butkus feels he should be treated as a teacher and be on the salary guide, crediting him with his nine years in the district and eight prior years as a librarian in another district. Mr. Butkus acknowledged that he is not a member of the RMEA, but he felt it was due to his exposure to confidential information.

Sharon Rivers addressed the board concerning classroom aides and substitutes for aides. Dr. Rosevear pointed out that the district fully intends to provide appropriate staffing at all times. Special or unexpected situations that arise are handled promptly and appropriately for all students. The board suggested an analysis of the job description.

CONSENT ITEMS

a. **APPROVAL OF PAYROLLS AND PAYMENT OF BILLS**

Motion to approve payment of bills per warrant listing dated September 27, 2006 in the amount of \$518,055.35.

B. **BOARD SECRETARY'S REPORT**

Motion to approve Board Secretary's Report dated June 30, 2006 (revised) indicating a cash balance of \$853,507.30.

C. **TREASURER'S (CONSULTANT) REPORT**

Motion to approve Treasurer's Report dated June 30, 2006 (revised) indicating a cash balance of \$853,507.30.

D. **BOARD SECRETARY'S REPORT**

Motion to approve Board Secretary's Report dated July 31, 2006 indicating a cash balance of \$1,192,834.84.

E **TREASURER'S (CONSULTANT) REPORT**

Motion to approve Treasurer's Report dated July 31, 2006 indicating a cash balance of \$1,192,834.84.

F. **BOARD SECRETARY'S REPORT**

Motion to approve Board Secretary's Report dated August 31, 2006 indicating a cash balance of \$973,948.49.

G. **TREASURER'S (CONSULTANT) REPORT**

Motion to approve Treasurer's Report dated August 31, 2006 indicating a cash balance of \$ 973,948.49.

Motion to approve the above consent items a - g.

MOTION: Mrs. Santora

SECOND: Mrs. Bolmer

ROLL CALL
VOTE: 6-0

CORRESPONDENCE

- a. Letter of resignation from Maryann Amiano, instructional aide, effective September 22, 2006.
- b. Letter from Paul Green, Esq. requesting confirmation of withdrawal of petition in relation to a grievance.
- c. Letter from M. Kathleen Duncan, Director, NJ Bureau of Controversies and Disputes, indicating the withdrawal of the petition (see above).
- d. Letter from Michael Kerwin of SSP regarding facility problems with brick staining and roof leaks.
- e. Letter to Dr. Rosevear from NJ Child Assault Preventing (CAP) indicating we have been awarded funding under the program.
- f. Thank you notes from staff members for breakfast and lunch.
- g. Thank you note from Barbara Malone for expressions of sympathy on the recent death of her mother.
- h. Letter from Patricia Gordon, announcing her June 30, 2007 retirement

ACTION ITEMS (ROLL CALL VOTE)

a. **TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2006-2007**

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2006-2007 school year (July 1, 2006 through June 30, 2007):

<u># STUDENTS</u>	<u>DESTINATION</u>	<u>COST</u>
1 (.5)	Somerset Secondary Acd	\$24,200.00
1	Somerset Elem/Middle Acd	35,895.00
4	Alternative School TOPS	54,000.00
1	Alternative High School	17,450.00

b. **APPROVAL OF SUBSTITUTE TEACHER FOR THE 2006-07 SCHOOL YEAR**

Motion to approve, for the 2006-2007 school year, the following substitute teacher:

Pocahontas Harris
Kim Sperr

c. **RESIGNATION OF MARYANN AMIANO, INSTRUCTIONAL AIDE**

Motion to accept, with regret, the resignation of Maryann Amiano, instructional aide, effective September 22, 2006.

d. **APPROVAL OF TECHNOLOGY COORDINATOR SALARY FOR 2006-2007 SCHOOL YEAR**

Motion to approve salary of Technology Coordinator for the 2006-2007 school year (July 1,

2006 through June 30, 2007) as follows:

Michael Butkus \$74,705

e. **APPROVAL OF REVISED POLICY FILE CODE 4252, VACATION/HOLIDAYS FOR CLASSIFIED PERSONNEL**

Motion to adopt revised Policy File Code 4252, Vacation/Holidays for Classified Personnel.

f. **ADOPTION OF JOB DESCRIPTION FOR GUIDANCE COUNSELOR, FILE CODE E-6**

Motion to adopt Job Description File Code E-6, Guidance Counselor.

g. **APPLICATION FOR FUNDING UNDER NO CHILD LEFT BEHIND FOR FISCAL YEAR 2007**

Motion to apply for the following funding under the FY2007 No Child Left Behind grant pending the availability of funds (September 1, 2006 through August 31, 2007):

Title I Basic	\$100,901
Title II, Part A	13,984
Title II, Part D	431
Title IV	2,526
Title V	654
TOTAL	\$118,496

h. **APPLICATION FOR FUNDING UNDER IDEIA FOR FISCAL YEAR 2007**

Motion to apply for the following funding for IDEIA FY2007, pending the availability of funds (September 1, 2006 through August 31, 2007):

Basic	\$130,950
Preschool	5,945

i. **REQUEST FOR FAMILY MEDICAL LEAVE FROM KAREN BREYAN**

Motion to grant Family Medical Leave requested by teaching staff member Karen Breyan from October 23, 2006 through December 31, 2006 (estimated).

j. **RETIREMENT OF PATRICIA GORDON EFFECTIVE JUNE 30, 2007**

Motion to accept, with regret, the resignation of Patricia Gordon due to retirement effective June 30, 2007.

k. **APPROVAL OF CONTRACT WITH NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES**

Motion to grant approval for the South Bound Brook Board of Education to enter into an agreement with the State of New Jersey, Department of Children and Families to provide educational services for two students currently enrolled in the district. The district will be reimbursed on a monthly basis by the state.

l. EMPLOYMENT OF ELIZABETH COOK, INSTRUCTIONAL AIDE

Motion to approve full time employment of Elizabeth Cook as an instructional aide at \$12,420 per annum, pro-rated, from October 3, 2006 through June 30, 2007.

m. EMPLOYMENT OF KALPANA THAKKER, INSTRUCTIONAL AIDE

Motion to approve full time employment of Kalpana Thakker as an instructional aide at \$12,420 per annum, pro-rated, from September 28, 2006 through June 30, 2007.

Motion to approve action items a-m.

MOTION: Mrs. Santora

SECOND: Mr. Allen

ROLL CALL
VOTE: 6-0

COMMITTEE REPORTS

CONSTRUCTION COMMITTEE: A decision was made to rename the committee to Facilities Committee. Various quotes were discussed concerning several facility needs.

OLD BUSINESS

- ✓ LIGHTS: Delivery is scheduled next week. Technica has been notified to maintain availability.
- ✓ NJSBA CONVENTION: The schedule of each individual member was ascertained.
- ✓ Mrs. Esposito questioned whether we, as a district, offer personal safety programs for our students and their families. Dr. Rosevear reported on the various programs we have offered and will continue to offer.
- ✓ Mr. Ambrose questioned the status of our LDTC opening. Dr. Rosevear reported that, while we continue to advertise, the response has been disappointing. We have been using the services of the Educational Services Commission. It is the board's thought that we should pursue making the LDTC position full time. Mr. Ambrose suggested that we make offers to candidates, even if our salary is low.

NEW BUSINESS

- ◆ Mrs. Esposito reported that the Bound Brook Board of Education is investigating the possibility of going paperless.
- ◆ Mrs. Bolmer reported on attending the borough's council meeting. It was suggested that we file a consent authorizing police to enforce employee only parking in the Madison Street lot.
- ◆ Mrs. Lih-Thiessen suggested that hand sanitizing lotion be available for students' use prior to eating lunch. Liberty Paper can be contacted.
- ◆ Mr. Allen questioned the PASS testing administered this past week. Some board members felt we might be testing our students too frequently.
- ◆ A parent asked about the implementation of the wellness policy in our school. She was told that we are totally in compliance and the teachers have been fully informed. The letter sent to the teachers regarding this will be given to the board members and the PTA. The parent addressing the board offered to meet with the administration and the food service to discuss the menu we offer. She would like to help organize a health fair.

EMPLOYEE ONLY PARKING IN MADISON STREET LOT

Motion presented authorizing district administration to contact borough police to enforce employee only parking in the Madison Street parking lot.

MOTION: Mr. Ambrose

SECOND: Mr. Allen

VOTE: 6-0

RECOGNITION OF PUBLIC

The Board of Education would like to send Vinnie Reo a thank you for giving of his own time to meet with a Bound Brook Board of Education member, Carol-Ann Koupiaris. Follow up was given in response to the board's mention of our students' placement (including criteria) in high school classes. The Guidance Department will be responding shortly.

ADJOURNMENT TO EXECUTIVE SESSION AT 9:27 P.M.

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on September 27, 2006 to discuss
 - Administrator Negotiations
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 30 minutes.
- d. Action will be taken upon return to Open Session.

MOTION: Mrs. Santora

SECOND: Mrs. Esposito

VOTE: 6-0

RETURN TO OPEN SESSION

Motion to return to Open Session at 9:47 p.m.

MOTION: Mrs. Esposito

SECOND: Mrs. Lih-Thiessen

VOTE: 6-0

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:48 p.m.

MOTION: Mrs. Santora

SECOND: Mrs. Lih-Thiessen

VOTE: 6-0

Respectfully submitted,

Patricia Leonhardt
Board Secretary/Business Administrator