

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 29, 2009

CALL TO ORDER

The meeting was called to order by board president Allison Lih-Thiessen at 8:00 p.m. in room 140 of Robert Morris School with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Bolmer, and Mrs. Lih-Thiessen
ABSENT: Mrs. Esposito, Mrs. Santora, and Mrs. Sarboukh

Also present were: Mr. Dennis Donahue, principal; Mr. Joseph Marra, board secretary/business administrator; Ms. Chris Shoffner, liaison from the borough council; Ms. Sharyn Weikel, teacher; and 8 members of the public.

APPROVAL OF AGENDA

Motion to approve the agenda as distributed to board members.

MOTION: Mr. Ambrose SECOND: Mrs. Bolmer VOTE: 4-0

APPROVAL OF MINUTES – August 20, 2009

Motion to approve minutes of August 20, 2009 Regular Meeting.

MOTION: Mrs. Bolmer SECOND: Mr. Allen VOTE: 4-0

SUPERINTENDENT'S REPORT

Mr. Donahue discussed resurrecting the music association. Mr. Donahue then presented an overview of NJASK scores. He indicated that we were partially proficient in the early years of this testing, which was normal. Robert Morris School has achieved AYP the last two years, but this year's calculations are not yet completed and cannot be determined by our principal. We have to wait for state and federal notification.

RECOGNITION OF PUBLIC

Kathy Conner requested information on her employment status with Temco and the South Bound Brook school district. She was advised by Mrs. Lih-Thiessen and Mr. Marra that she is employed by Temco and her questions should be addressed to Temco. Neither Mrs. Lih-Thiessen nor Mr. Marra has been contacted by Temco indicating that Mrs. Conner has expressed an interest in returning to South Bound Brook school district.

Mrs. Conner asked who is receiving donated school supplies for the district; she was advised to see Mrs. Quinlan.

Kelly Brown asked if the Gifted and Talented program will continue. Mr. Donahue advised that there is no longer a G&T teacher; however, it will be incorporated into the existing programs. In addition, he will be setting up a committee of teachers, parents and administrators to discuss how to implement the program.

Jennifer Ali asked about the incorporation of G&T into existing programs. Mr. Donahue advised that there are numerous factors to consider when implementing this program. They will be evaluated when the committee is established.

CONSENT ITEMS

a. PAYMENT OF BILLS

Motion to approve payment of bills per warrant listing dated September 24, 2009 in the amount of \$660,325.84, as well as payrolls for August 2009 in the amount of \$80,259.78.

b. BOARD SECRETARY'S REPORT

Motion to approve Board Secretary's Reports dated July 31, 2009, indicating a cash balance of \$1,419,285.68.

c. TREASURER'S (CONSULTANT) REPORT

Motion to approve Treasurer's Reports dated July 31, 2009 indicating a cash balance of \$1,419,285.68.

Motion to accept above Consent Items, a-c.

MOTION: Mrs. Bolmer

SECOND: Mr. Allen

ROLL CALL
VOTE: 4-0

CORRESPONDENCE

a. Letter to Mrs. Lih-Thiessen from Commissioner Davy approving Mr. Donahue's appointment as acting administrator from August 26, 2009 to October 7, 2009.

b. Letter of resignation from Jason Kries.

ACTION ITEMS

a. RESIGNATION OF JASON KRIES

Motion to accept, with regret, the resignation of Jason Kries, effective July 1, 2009.

b. RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE (CONTRACTING UNIT)
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 24, 2009 the governing body of the South Bound Brook School District, County of Somerset, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the South Bound Brook School District.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Superintendent of Schools is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

c. **RESOLUTION TO JOIN THE EDUCATIONAL RISK INSURANCE CONSORTIUM – NORTH**

WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the South Bound Brook District desires to secure protection services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the South Bound Brook District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and

WHEREAS, the New Jersey School Boards Association Insurance Group and its bylaws provide a basis for securing this protection for member districts;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SOUTH BOUND BROOK DISTRICT:

THAT the Board of Education of South Bound Brook District joins with other school districts in organizing and becoming members of the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium); and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the Subfund of the New Jersey School Boards Association Insurance Group (Educational risk Insurance Consortium) effective the date indicated below, and for the duration of three consecutive years for the following coverage:

Property, Equipment Breakdown, EDP, Crime, Bonds, General Liability, Automobile Liability, Auto Physical Damage, Umbrella, Errors & Omissions and Workers' Compensation.

Adopted by the Board of Education of the South Bound Brook District, New Jersey, for the 1st day of July 2009 until the 30th day of June 2012.

Mrs. Lih-Thiessen asked Mr. Marra to explain the above resolutions (items b and c). Mr. Marra advised that both resolutions authorized South Bound Brook to participate in shared services for the purchase of school supplies And insurance. South Bound Brook's participation with these groups allows the group to negotiate better prices for the individual districts.

d. TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2009-2010

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2009-2010 school year (September 1, 2009 through June 30, 2010):

#	ID#	DESTINATION	COST
1		NuView Academy (including ESY)	\$42,914.00
2		SC Alternative Academic (correction)	18,860.00 ea.

e. FIRST READING OF REVISED STATE MANDATED POLICIES AND REGULATIONS

Motion to adopt, for first reading, the following revised state mandated Policies and Administrative Regulations:

Policy 0142.1	Nepotism
Policy 0174	Legal Services
Policy 0177	Professional Services
Policy 1220	Employment of Chief School Administrator
Policy 1570	Internal Controls
Regulation 1570	Internal Controls
Policy 1620	Administrative Employment Contracts
Policy 2110	Philosophy of Education/Mission Statement
Policy 2320	Independent Study Programs
Policy 2428.1	Standards-Based Instructional Priorities
Policy 2466	Needless Public Labeling of Pupils...
Policy 2631	NJQSAC
Policy 3221	Evaluation of Nontenured Teaching Staff Members
Regulation 3221	Evaluation of Nontenured Teaching Staff Members
Policy 4433	Vacations/Holidays
Policy 5320	Immunization
Regulation 5320	Immunization
Policy 5331	Management of Life-Threatening Allergies
Regulation 5331	Management of Life-Threatening Allergies
Regulation 5512	Reporting Procedure – Hazing/Harassment...
Policy 5512.01	Harassment, Intimidation, and Bullying
Policy 6111	SEMI Program
Regulation 6111	SEMI Program
Policy 6320	Purchases Subject to Bid
Policy 6422	Budget Transfers
Regulation 6422	Budget Transfers
Policy 6423	Expenditures for Non-Employee Activities...
Policy 6424	Emergency Contracts
Regulation 6424	Emergency Contracts
Policy 6470	Payment of Claims
Regulation 6470	Payment of Claims
Policy 6471	School District Travel
Regulation 6471	School District Travel Procedures
Policy 6510	Payroll Authorization
Policy 6830	Audit and CAFR
Policy 6831	Withholding or Recovering State Aid
Policy 6832	Conditions of Receiving State Aid
Policy 7410	Maintenance and Repair
Regulation 7410	Maintenance and Repair
Policy 7650	School Vehicle Assignment...
Regulation 7650	School Vehicle Assignment...
Policy 8311	Managing Electronic Mail
Regulation 8420.7	Lockdown Procedures
Policy 8461	Reporting Violence, Vandalism, Alcohol and...
Regulation 8461	Reporting Violence, Vandalism, Alcohol and...
Policy 8462	Reporting Potentially Missing or Abused Children

Regulation 8462	Reporting Potentially Missing or Abused Children
Policy 9120	Public Relations Program
Policy 9541	Student Teachers/Interns

f. APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2009-2010 SCHOOL YEAR

Motion, as recommended by the superintendent, to approve the following substitute teachers for the 2009-2010 school year (September 1, 2009 through June 30, 2010):

Jennifer Hatrak
Diana McGarry
Michael Silverman
Patricia Tomazic
Lori Wagner

g. EMPLOYMENT OF NIRVANI PERSAUD AS FULL-TIME CLASSROOM AIDE

Motion presented, as recommended by the superintendent, to employ Nirvani Persaud as a full-time Classroom Aide. Ms. Persaud will be placed on Step 1 at \$12,420 for the 2009-2010 school year (September 30, 2009 through June 30, 2010). She was originally hired for half time on August 20.

APPROPRIATION LINE 11-204-100-106

h. EMPLOYMENT OF YULIYA SOYNOVA AS PART-TIME CLASSROOM AIDE

Motion presented, as recommended by the superintendent, to employ Yuliya Soynova as a part-time Classroom Aide. Ms. Soynova will be placed on Step 1 at \$6,210 for the 2009-2010 school year (September 30, 2009 through June 30, 2010).

APPROPRIATION LINE 11-204-100-106

i. RESCIND RESIGNATION OF NADENE MURPHY

Motion to rescind acceptance of Nadene Murphy's resignation (August 20 minutes, item Ac). Her 2009-2010 contract as a non-tenured employee was approved on May 21, 2009.

APPROPRIATION LINE 11-000-219-104

j. APPROVAL OF CONTRACT WITH LESLIE MARCKS AS PHYSICAL THERAPIST

Motion, as recommended by the superintendent, to contract with Leslie Marcks as Physical Therapist for the 2009-2010 school year (August 1, 2009 through June 30, 2010) at the rate of \$75.00 per 30-minute session and \$90.00 per 45-minute session (same cost as last two years).

APPROPRIATION LINE 11-000-217-320

k. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2009-2010

Motion to approve the following extracurricular appointment for the 2009-2010 school year:

Morning duty Mrs. Romano

APPROPRIATION LINE 11-401-100-101

l. MOTION FOR APPROVAL OF CLASS TRIPS

Motion to approve the following class trips for the 2009-2010 school year:

10/6/09 Pre-K, PSD Walk to firehouse

m. CONTRACTS WITH DOUGLASS DEVELOPMENTAL DISABILITIES CENTER FOR CONSULTATION TO MD CLASS

Motion to approve contract with Rutgers Douglass Developmental Disabilities Center for consultation to school based Multiple Disabled classroom at \$140/hour, (1) for a total cost not to exceed \$5,040 from September 9, 2009 through December 22, 2009 and (2) for a total cost not to exceed \$4,200 from January 11, 2010 through May 31, 2010.

APPROPRIATION LINE 20-460-200-300 (\$4,200)
APPROPRIATION LINE 20-250-200-300 (\$5,040)

n. CONTRACT WITH DOUGLASS DEVELOPMENTAL DISABILITIES CENTER FOR CONSULTATION TO PRESCHOOL DISABLED CLASS

Motion to approve contract with Rutgers Douglass Developmental Disabilities Center for consultation to school based Preschool Disabled Classroom at \$140/hour, for a total cost not to exceed \$2,800 from September 9, 2009 through May 31, 2010.

APPROPRIATION LINE 20-251-200-300 (\$1,016.55)
APPROPRIATION LINE 20-253-200-300 (\$1,783.45)

o. JOINT TRANSPORTATION AGREEMENT WITH SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

RESOLVED, that the South Bound Brook Board of Education approves the Joint Transportation Agreement between the Somerset County Educational Services Commission (host district) and the South Bound Brook Board of Education (joiner district) for the 2009-2010 school year from July 1, 2009 through June 30, 2010 as per the following:

<u>Route #</u>	<u>SID #</u>	<u>Description</u>	<u>Cost per diem</u>
10053		Middlesex Vo-Tech	\$192.40

5014	CPC High Point	62.80
5025	New Road School	136.62
8024	Newmark School	163.60
BB-VT	Somerset Vo-Tech	255.18
HM09	Hillsborough Middle School	206.70
SC41K	Somerset Academy	159.54

p. MOTION TO APPROVE CHANGE ORDER #2 FOR THE MEDIA CENTER RENOVATION PROJECT

Motion to approve change order #2, in the amount of \$1,800.00, to reflect additional time and materials needed for the media center window opening.

APPROPRIATION LINE 30-004-400-450

Mr. Allen requested an explanation of the change order. Mr. Marra explained that in order to coordinate the finish around the window with the circulation desk with the flow-through display cabinets, the same wood products were needed to complete the effect of the display cabinets. This issue was missed by the architect.

q. MOTION TO GRANT FAMILY MEDICAL LEAVE FOR AILEEN REPOLLET-RIJOS

Motion to grant Family Medical Leave request by paraprofessional staff member Aileen Repollet-Rijos, from September 30, 2009 through October 5, 2009.

Motion to approve above Action Items, a through q.

MOTION: Mr. Ambrose

SECOND: Mr. Allen

ROLL CALL
VOTE: 4-0

COMMITTEE REPORTS

BOUND BROOK: A discussion was held regarding credit for 8th grade students in 9th grade classes in Bound Brook, as well as freshman band at BBHS.

OLD BUSINESS

Mr. Marra advised that the RMEA submitted proposed salary guides for 2009-2012 today. The Administrators' Association submitted their response to an outstanding grievance today. Both items will be reviewed and discussed at the next meeting, in Executive Session, if necessary.

Mrs. Lih-Thiessen requested a completion date from Mr. Allen on the internal motion detection system. Mr. Allen advised that it should be completed by October 9.

NEW BUSINESS

Mr. Marra recommended that South Bound Brook join a shared services agreement with Middlesex County Consortium for Banking. This would require that district banking be done with TD Bank instead of Bank of America. The district could generate \$10,000 of interest earnings over and above what is being generated with Bank of America.

Mrs. Lih-Thiessen advised that she attended a Planning Board meeting, and a local housing project that was supposed to be for individuals 55 and over is removing the age restriction. This could have a significant effect on future enrollment.

RECOGNITION OF PUBLIC

Ms. Weikel requested information on our intramural sports program. No information is available.

Ms. Shoffner requested comments on police presence at the school. All board members were satisfied with the present level of police presence, and Ms. Shoffner asked that she be advised if their presence declines.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:00.

MOTION: Mr. Allen

SECOND: Mrs. Bolmer

VOTE: 4-0

Respectfully submitted,

Joseph J. Marra
Board Secretary/Business Administrator