

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 16, 2005

CALL TO ORDER

The meeting was called to order at 5:40 p.m. in room 140 of Robert Morris School by board president Nancy Santora with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mrs. Bolmer, Mrs. Santora, Mrs. Sarboukh and Mr. Stys. Mr. Allen and Mrs. Esposito arrived late.

ABSENT: Mr. Ambrose

Also present were: Dr. Carol Rosevear, Superintendent; Mrs. Patricia Leonhardt, Business Administrator/Board Secretary; and staff member Mr. Joseph Bsarany.

APPROVAL OF AGENDA AND ADDENDUM

Motion presented to approve the agenda and addendum as distributed to board members.

MOTION: Mrs. Santora

SECOND: Mr. Stys

VOTE: 4-0

APPROVAL OF MINUTES — NOVEMBER 3, 2005

Motion presented to approve the minutes of the November 3, 2005 regular meeting.

MOTION: Mrs. Santora

SECOND: Mrs. Bolmer

VOTE: 4-0

SUPERINTENDENT REPORT

Dr. Rosevear mentioned that Carol Larsen of New Jersey School Boards Association will report on the board's self evaluation in January. Results were very positive.

RECOGNITION OF PUBLIC

No comments at this time.

CONSENT ITEMS

a. **APPROVAL OF PAYROLLS AND PAYMENT OF BILLS**

Motion to approve payment of bills per warrant listing dated November 16, 2005 in the amount of \$374,170.08, as well as payrolls for the month of October 2005 in the amount of \$356,522.89.

MOTION: Mrs. Santora

SECOND: Mr. Stys

ROLL CALL
VOTE: 4-0

CORRESPONDENCE

- a. Thank you note from Stys family.

ACTION ITEMS (ROLL CALL VOTE)

a. **ACCEPTANCE OF AUDIT REPORT**

In accordance with Chapter 22A, PL1951 (NJSA 18A:23-1), within thirty days following receipt of audit (Comprehensive Annual Financial Report for the fiscal year ending June 30, 2005), the Board of Education shall, at its regularly scheduled meeting to which the public is admitted, cause the recommendations of the auditor to be read and discussed and duly noted in the minutes.

b. **CORRECTIVE ACTION PLAN**

In response to the audit recommendation for the Student Activity Account "that all monies collected be turned over to the business office on a timely basis," a change of procedure will be implemented. The front office will deposit all Student Activity income within 48 hours of receipt, sending a copy of the deposit slip to the Business Administrator.

c. **APPROVAL OF SUBSTITUTE TEACHERS**

Motion to approve the following substitute teachers for the 2005-2006 school year (September 1, 2005 through June 30, 2006):

Colleen Crowley, Martinsville
Yvette Jackson, Somerset

d. **EMPLOYMENT OF MARYANN AMIANO, INSTRUCTIONAL AIDE**

Motion to approve full time employment of Maryann Amiano as an instructional aide at \$12,240 from November 29, 2005 through June 30, 2006. Ms. Amiano has an Associates Degree from Fairleigh Dickinson University.

e. **SECOND READING, TRAVEL EXPENSE REIMBURSEMENT FOR BOARD OF EDUCATION MEMBERS**

Motion to adopt for second and reading and adoption, Policy File Code 9250, Travel Expense Reimbursement for Board of Education Members.

f. **SECOND READING, TRAVEL EXPENSE REIMBURSEMENT FOR EMPLOYEES**

Motion to adopt for second reading and adoption, Policy File Code 4233, Travel Expense Reimbursement for Employees.

g. **ACCEPTANCE OF MINI-GRANT FUNDS FROM SOMERSET COUNTY UNITED WAY**

Motion to accept the following mini-grant funding through United Way of Somerset County:

Beth Smile, Quilting Program

\$1,000.00

Susan Asher, Walking Program for adults	1,000.00
Susan Asher, Senior/Student Computer program	1,000.00
Wendy Stein, ESL Program	525.00

h. AUTHORIZATION TO SWITCH PAYROLL SERVICE

Motion to authorize Business Administrator Patricia Leonhardt to switch payroll service from ADP to R & L if deemed advantageous for the South Bound Brook Board of Education.

i. APPROVAL OF NURSING SERVICES FOR REMAINDER OF 2005-2006 SCHOOL YEAR

Motion to approve nursing services for a medically fragile student attending Jerry Davis Center, to begin November 7, 2005 for up to five hours per day as follows:

\$45/hour Loving Care Agency (LPN rate)

j. MOTION TO APPROVE 05-06 TUITION CHARGES

Motion to approve tuition charges, in the amount of \$520.70 monthly for a Kindergarten student and \$208.28 monthly (through January 30, 2006) and \$312.42 monthly (February 1, 2006 through June 30, 2006) for a Pre-k student, who are moving out of district.

k. APPROVAL OF TRANSPORTATION AGREEMENT WITH UNION COUNTY EDUCATIONAL SERVICES COMMISSION

Motion to approve transportation agreement with Union County Educational Services Commission for daily transportation of one student from Beadleston High School to Union County Vocational-Technical School for the school year September 1, 2005 through June 30, 2006.

l. TUITION AND TRANSPORTATION FOR OUT-OF-DISTRICT PLACEMENT FOR 2005-2006

A motion is necessary for inclusion in the minutes to accept the following cost for an out-of-district placement for the 2005-2006 school year (November 21, 2005 through June 30, 2006):

<u># STUDENTS</u>	<u>DESTINATION</u>	<u>COST</u>
1	Somerset Academy	\$34,995 (pro-rated)

Transportation will be provided by Somerset County Educational Services Commission.

Motion to approve above Action Items a-l:

MOTION: Mrs. Santora

SECOND: Mrs. Bolmer

ROLL CALL
VOTE: 4-0

COMMITTEE REPORTS

None presented at this time.

NEW BUSINESS

Motion to change December meeting from December 8 to December 15 and February meeting from February 22 to February 15.

MOTION: Mr. Stys SECOND: Mrs. Santora ROLL CALL
VOTE: 4-0

RECOGNITION OF PUBLIC

No questions or comments.

ADJOURNMENT TO EXECUTIVE SESSION

Motion to adjourn to Executive Session to discuss a personnel matter.

MOTION: Mrs. Santora SECOND: Mrs. Sarboukh VOTE: 4-0

NOTE: Mrs. Esposito arrived at 5:56 p.m. and Mr. Allen at 6:27 p.m., and they acted on all remaining business of the meeting.

RETURN TO OPEN SESSION

Motion presented to return to Open Session at 6:32 p.m.

MOTION: Mrs. Santora SECOND: Mrs. Sarboukh VOTE: 6-0

APPOINTMENT OF ATTORNEY FOR NEGOTIATIONS WITH THE RMEA

Motion to appoint Nick Celso, Esq. of Schwartz, Simon, Edelstein, Celso and Kessler to represent the South Bound Brook Board of Education in their negotiations with the Robert Morris Education Association.

MOTION: Mrs. Santora SECOND: Mr. Stys VOTE: 5-0-1*

*Mr. Allen abstained; motion carried.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 6:33 p.m.

MOTION: Mrs. Esposito SECOND: Mr. Stys VOTE: 6-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary