

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 19, 2007

CALL TO ORDER

NOTE: Meeting originally scheduled for December 13 and postponed, due to inclement weather, to December 19, 2007 at 7:30 p.m. in room 140 of Robert Morris School.

The meeting was called to order by board president Nancy Santora, in room 140 of Robert Morris School, at 7:44 p.m. with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Esposito, Mrs. Lih-Thiessen, Mrs. Santora
ABSENT: Mrs. Bolmer and Mrs. Sarboukh

Also present were: Dr. Carol L. Rosevear, Superintendent; Mrs. Patricia Leonhardt, Business Administrator/Board secretary; Paul Green, Esq., board attorney; Mrs. Wendy Stein, Child Study Team Director and Amy Shearer, LDTC.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve the agenda and addendum as distributed to board members.

MOTION: Mrs. Santora SECOND: Mrs. Esposito VOTE: 4-0

APPROVAL OF MINUTES – November 13 Special Meeting and November 15, 2007 Regular and Closed Session.

Motion to approve the minutes of the November 13, 2007 Special Meeting, November 15, 2007 Regular Meeting and November 15, 2007 Closed Session.

MOTION: Mrs. Lih-Thiessen SECOND: Mrs. Santora VOTE: 4-0

SUPERINTENDENT'S REPORT.

Dr. Rosevear introduced Mrs. Stein, Child Study Team Director, and Mrs. Shearer, LDTC, who then presented to the board. Their Power Point analyzed the district's classified student enrollment and their NJASK scores, noting widespread improvement.

NOTE: Mr. Allen arrived at 8:00 p.m. and acted on all remaining business of the meeting.

Dr. Rosevear also discussed:

- The QSAC visit from the county was both thorough and very successful. Dr. Rosevear thanked the team for their hard work.
- Parent-teacher conferences were well attended.
- The success of our Character Education program, which included an assembly

- The band and chorus performed beautifully at the borough tree lighting, albeit an inside performance due to inclement weather.
- The Winter Concert and Holiday Gift Shop were also very well received
- The beautiful red and white poinsettias were provided by the PTA.
- Unfortunately, the middle school student council Holiday Buffet was canceled due to low ticket sales.
- A committee will be meeting to discuss nominations for the Teachers Who Make Magic program, sponsored by WMGQ.
- Our children's art show will be held on January 6
- The RMEA holiday party was great fun and enjoyed by all.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT TO EXECUTIVE SESSION AT 8:53 P.M.

RESOLVED by the South Bound Brook Board of Education as per
Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on December 19, 2007 to discuss:
Business Administrator's 2007-2008 contract
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 30 minutes
- d. Action will be taken upon return to Open Session.

MOTION: Mr. Ambrose SECOND: Mrs. Lih-Thiessen VOTE: 5-0

RETURN TO OPEN SESSION AT 11:12 P.M.

Motion to return to Open Session

MOTION: Mrs. Lih-Thiessen SECOND: Mrs. Santora VOTE: 5-0

CONSENT ITEMS

- a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS
Motion to approve payment of bills per warrant listing dated December 13, 2007 in the amount of \$530,191.33 as well as payrolls for November 2007 in the amount of \$376,131.77.
- b. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Report dated November 30, 2007, indicating a cash balance of \$1,241,887.78, which includes adjustments to reconcile to the auditor's opening balances
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Report dated November 30, 2007, indicating a cash balance of \$1,241,887.78, which includes adjustments to reconcile to the auditor's opening balances

Motion to accept above Consent Items, a-c.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen ROLL CALL
VOTE: 5-0

CORRESPONDENCE

- a. Holiday greetings from Suplee, Clooney & Company
- b. Letter from Ira Hammer of Schwartz, Simon et al regarding the Multi-Purpose Room roof.
- c. Thank you note from Beth Smile.
- d. Memo from Pat Leonhardt regarding NJSBA resolutions.
- e. Letter from Commissioner Lucille Davy in response to a letter from Mrs. Leonhardt.

ACTION ITEMS

- a. **ADDITIONAL COST FOR KATZENBACH STUDENT**
Motion authorizing overnight stays for Katzenbach student to Participate in basketball program at an increased cost of \$62.94 per diem from November 26th through February 28th. Overnight stays will be Monday through Thursday nights only.
- b. **ACCEPTANCE OF NCLB FY08 FUNDING**
Motion to accept the following funding for NCLB FY2008 (September 1, 2007 through August 31, 2008):

| | |
|--------------|-----------------|
| Title I | \$64,207 |
| Title IIA | 14,226 |
| Title IID | 473 |
| Title IV | 2,119 |
| Title V | 846 |
| TOTAL | \$81,871 |

- c. **BUDGET TRANSFERS**
Motion to approve the following transfers within the current expense Budget, made to avoid over expenditure:

| | | |
|-------------------------|-------------------------|-------------|
| FROM: | TO: | |
| 11-204-100-101 LLD Tch | 11-213-100-101 Res. Rm. | \$35,100.00 |
| 11-000-217-101 O/T Sal | 11-000-216-600 Speech | 254.00 |
| 11-204-100-106 LLD Aide | 11-190-100-106 Aide | 58,050.00 |

- d. **COMMITMENT TO TOPS PROGRAM FOR 2008-2009**
Motion to authorize commitment for one additional spot (for a total of two) in the TOPS program at a cost of \$16,440 each for the 2008-2009 school year.

e. MOTION FOR APPROVAL TO ATTEND WORKSHOPS

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

| | | | |
|--------------|---------|-------|----------------------------------|
| E. Kucsma | 1/15-16 | \$0 | Symposium on language, Princeton |
| S. Kroll | 1/21 | \$0 | Using the ABLLS, Clifton, NJ |
| S. Kroll | 1/29-30 | \$0 | ABA Classroom, Paramus, NJ |
| M. Riley | 1/31 | \$289 | Techspo, Atlantic City, NJ |
| J. Kries | 1/31 | \$289 | Techspo, Atlantic City, NJ |
| P. Leonhardt | 1/3 | Subs. | NJASBO Budget, Monroe, NJ |
| M. Weight | 4/4 | \$195 | Reading/Writing, Somerset NJ |
| P. Turbowitz | 1/8 | \$160 | Block Scheduling, Kean U. |
| T. High | 1/8 | \$160 | Block Scheduling, Kean U. |

f. APPOINTMENT OF MRS. TURBOWITZ AS HALL MONITOR

Motion to appoint Mrs. Turbowitz as hall monitor for after school Interscholastic basketball season.

g. MOTION TO AUTHORIZE THE RECYCLING OF OBSOLETE COMPUTERS

Motion authorizing the recycling of multiple obsolete computers and computer equipment, as per attached listing, all of which have been determined to have no residual value. Due to the efforts of Mr. Butkus, an avenue to dispose of them free of charge has been secured.

h. APPROVAL OF SUBSTITUTES FOR THE 2007-2008 SCHOOL YEAR

Motion to approve the following substitutes for the 2007-2008 school Year (September 1, 2007 through June 30, 2008):

Gerald Brady

i. ACCEPTANCE OF P.E.A.C.E. MINI-GRANT

Motion to accept the following four PEACE mini-grant from the United Way of Somerset County:

| | |
|---------------------------|------------|
| Sue Asher Walking Program | \$1,000.00 |
|---------------------------|------------|

j. AUTHORIZATION TO ACCEPT AMENDED IDEA-B FUNDING FOR FY2007

Motion to accept the following amended allocations under IDEA-B for fiscal year 2007, which includes \$764 carryover from FY06:

| | |
|-----------|--------------|
| Basic | \$131,714.00 |
| Preschool | 5,963.00 |

k. AUTHORIZATION TO FILE FINAL REPORT FOR IDEA FY2007

Motion presented to authorize the School Business Administrator to file The final report for IDEA FY2007, which does not include a carryover

Request.

I. AUTHORIZATION TO ACCEPT IDEA-B FUNDING FOR FY2008

Motion to accept the following allocations under IDEA-B for fiscal year 2008:

| | |
|-----------|--------------|
| Basic | \$135,183.00 |
| Preschool | 5,963.00 |

m. EMPLOYMENT OF KELLY A HOSTINSKY FOR GIFTED/TALENTED

Motion presented, as recommended by the superintendent, to employ Kelly A. Hostinsky as Gifted/Talented Teacher. Ms. Hostinsky will be Placed on Step 10 of the MA guide at \$53,205 from January 2, 2008 Through June 30, 2008.

n. MOTION TO APPROVE CANCELLATION OF PRIOR YEAR CHECKS

Motion to approve the cancellation of those checks listed below, whose dates range from May 19, 2005 to February 1, 2006.

| | | | |
|-------|-----------|--------------------|---------|
| #2358 | 5/19/2005 | Hi-Tams | \$27.00 |
| #2411 | 2/1/2006 | Ruth Hollingsworth | \$ 8.50 |

o. MOTION TO APPROVE CANCELLATION OF PRIOR YEAR CHECKS FOR CAFETERIA ACCOUNT

Motion to approve the cancellation of those checks listed below, dated June 26, 2006:

| | | | |
|-------|---------------|--------|--------|
| #1522 | Ana Segarra | Refund | \$2.30 |
| #1523 | Sonia Roman | Refund | 1.20 |
| #1524 | Sandra McGhee | Refund | 8.05 |

Motion to approve above Action Items, a through o

| | | |
|---------------------|---------------------------|---------------------|
| MOTION Mrs. Santora | SECOND: Mrs. Lih-Thiessen | ROLL CALL VOTE: 5-0 |
|---------------------|---------------------------|---------------------|

COMMITTEE REPORTS

FINANCE COMMITTEE – Mr. Ambrose reported on the Finance Committee meeting and the anticipated increase in state aid, as well as those items to be included in the 2008-09 budget.

BOUND BROOK – Mr. Allen reported that the Bound Brook school district is also participating in QSAC.

OLD BUSINESS

- Multi-purpose room roof – discussion concerned the legal advice given regarding the roof. Mr. Allen has volunteered to investigate personally.
- Brick cleaning – the brick cleaning has been completed.

NEW BUSINESS

- Formation of ad hoc committee to address BOE Professional Development

Improvement Plan – To be discussed at the January board meeting.

- Café Prepay – there was discussion of the new fee structure and the possibility that it will have to be discontinued.
- Long Range Facilities Plan Initiatives:
 - Student bathroom repairs
 - Upgrading the HV system in the old wing
- Snow Removal – The board commended the job done for snow removal. It was just noted that the handicapped access for the street was slightly slippery.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 11:45 p.m.

MOTION: Mrs. Lih-Thiessen

SECOND: Mrs. Santora

VOTE: 5-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary