

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 25, 2008

CALL TO ORDER

The meeting was called to order at 6:12 p.m. by board president Nancy Santora, in room 140 of Robert Morris School, with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mrs. Lih-Thiessen, Mrs. Santora, Mrs. Sarboukh. Mr. Ambrose arrived at 6:42 p.m.

ABSENT: Mrs. Bolmer, Mrs. Esposito

Also present were Dr. Carol L. Rosevear, superintendent; Mrs. Patricia Leonhardt, business administrator; Gwen Thornton of NJSBA, Mrs. Wendy Stein, CST director and several staff members.

ADJOURNMENT TO EXECUTIVE SESSION AT 6:14 P.M.

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on September 25, 2008 to discuss:
NJSBA workshop with Gwen Thornton
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour
- d. Action will be taken upon return to Open Session.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen VOTE: 4-0

RETURN TO OPEN SESSION AT 7:35 P.M.

Motion to return to Open Session

MOTION: Mrs. Lih-Thiessen SECOND: Mr. Allen VOTE: 5-0

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve the agenda and addendum as distributed to board members.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen VOTE: 5-0

APPROVAL OF MINUTES – September 4, 2008

Motion to approve minutes of September 4, 2008 Regular Meeting.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen VOTE: 4-0-1*

*Mr. Allen abstained; motion carried.

SUPERINTENDENT'S REPORT.

- o Dr. Rosevear discussed the work underway toward the planning for next year's preschool program.
- o Representatives from the Committee for the Special Education Assessment and Mentoring reported on the nine self-assessment areas and the process undertaken by the team.

RECOGNITION OF PUBLIC

No comments at this time.

CONSENT ITEMS

a. PAYMENT OF BILLS

Motion to approve payment of bills per warrant listing dated September 25, 2008 in the amount of \$442,294.41 and *revised* warrant listing dated August 21, 2008 in the corrected amount of \$500,060.60.

b. BOARD SECRETARY'S REPORT

Motion to approve Board Secretary's Report dated August 31, 2008, Indicating a cash balance of \$1,506,584.82.

c. TREASURER'S (CONSULTANT) REPORT

Motion to approve Treasurer's Report dated August 31, 2008 indicating a cash balance of \$1,506,584.82.

Motion to accept above Consent Items, a-c.

MOTION: Mrs. Santora

SECOND: Mr. Ambrose

ROLL CALL
VOTE: 5-0

CORRESPONDENCE

- a. Note from Colleen Fry, crossing guard
- b. Thank you note from Linda Miller.
- c. Memo from Pat Leonhardt regarding 2009-10 budget calendar
- d. Letter from Kelly Hostinsky regarding maternity leave.
- e. Letter from Dr. Rosevear to Frank Parente, thanking him for the band's performance on Community Day.

ACTION ITEMS

a. SECOND READING, POLICY FILE CODE 6362, CONTRIBUTIONS TO BOARD MEMBERS AND CONTRACT AWARDS

Motion to adopt for second reading Policy File Code 6362, Contributions to Board Members and Contract Awards.

b. SECOND READING, POLICY FILE CODE 0142.1, NEPOTISM

Motion to adopt for second reading Policy File Code 0142.1, Nepotism.

c. TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2008-2009

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2008-2009 school year (July 1, 2008 through June 30, 2009):

<u>#</u>	<u>ID#</u>	<u>DESTINATION</u>	<u>COST</u>
1		Alternative HS	\$18,150.00
1		Somerset Secondary Acad.	37,335.00
1		Somerset El/Mid Academy	37,335.00
1	6458627566	Somerset El/Mid Academy	37,335.00
1		SCVTS Alternative School	16,440.00

d. MOTION FOR APPROVAL TO ATTEND WORKSHOPS

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

W. Stein	10/23/08	\$0	Self-Assessment, Dayton
S. High	10/28/08	\$0	Connected Math, Somerset
W. Stein	10/7/08	\$0	NCLB, IDEA, RTI, Neptune HS
K. Tomaino	10/16/08	\$0	Book Evaluation, Manville*
K. Tomaino	12/12/08	\$0	Book Evaluation, Parsippany*
K. Tomaino	2/5/09	\$0	Book Evaluation, Mt. Olive*
K. Tomaino	5/8/09	\$0	Book Evaluation, Bernardsville*
K. Hostinsky	10/16/08	\$0	Law Fair workshop, New Bruns.
K. Hostinsky	10/24/08	\$0	Presenting, Literacy Symposium
P. Leonhardt	11/5/08	\$80	Legislative Changes workshop
E. Montferrante	11/20/08	\$99	Difficult Child workshop, Edison
D. D'Alessandro	11/22/08	\$105	Reading/Writing Conf., Rutgers
K. Breyan	10/7-8/08	\$165	Art Ed. NJ Conference, Somerset
E. DeGiralamo	10/18/08	\$155	Speech/Language, Monroe
E. Quinlan	10/29/08	\$207	School Medicine, Edison
S. Asher	10/14/08	\$0	Student Council, TCNJ
S. Asher	10/1/08	\$0	Observe program Newmark, Plfd.
E. Kucsma	10/28/08	\$195	LEP strategies, Saddle Brook
S. High	12/3/08	\$150	Special Ed Math
K. Thakker	10/15/08	\$0	Strategies Visual Impairment MCCC
B. Coddington	10/15/08	\$0	Strategies Visual Impairment MCCC
S. Kroll	10/22/08	\$40	Science Activities TCNJ

*Mrs. Tomaino will obtain approximately \$1000 in quality children's literature.

e. SUBMISSION OF BILINGUAL/ESL THREE-YEAR PROGRAM
PLAN SCHOOL YEARS 2008-2011

Motion to approve submission of Bilingual/ESL Three-Year Program Plan for School Years 2008-2011, including waiver from no bilingual to ESL, for approval.

f. APPROVAL OF SUBSTITUTE TEACHER FOR THE 2008-2009
SCHOOL YEAR

Motion to approve the following substitute teachers for the 2008-2009 school year (September 1, 2008 through June 30, 2009):

Jennifer Golden

g. MOTION TO APPROVE CHANGE ORDER 1 FOR THE TOILET
ROOM RENOVATION PROJECT

Motion to approve change order #1, in the amount of \$756.75, to reflect unanticipated work needed for the shut off valves. Please note that this work will not increase the total project cost, as it will be deducted from the contingency.

h. MOTION TO APPROVE CHANGE ORDER 2 FOR THE TOILET
ROOM RENOVATION PROJECT

Motion to approve change order #2, in the amount of \$3,200, to reflect unanticipated installation of Durock on the toilet room walls. Please note that this work will not increase the total project cost, as it will be deducted from the contingency.

i. LEAVE OF ABSENCE FOR KELLY HOSTINSKY

Motion, per recommendation of the superintendent, to approve Kelly Hostinsky's request for a leave of absence, estimated to begin on December 1, 2008 with return to work on March 30, 2009.

j. EMPLOYMENT OF STEPHANIE HARING

Motion, as recommended by the superintendent, to employ Stephanie Haring as support teacher for the 2008-2009 school year, beginning on October 1 following Ms. Pfister's retirement. Ms. Haring will be placed on the first step of the BA salary guide at \$44,765, pro-rated from October 1, 2008 through June 30, 2009.

k. EMPLOYMENT OF LORI A. BROWN

Motion, as recommended by the superintendent, to employ Lori A. Brown as a classroom aide for the 2008-2009 school year, beginning on September 22. Ms. Brown will be placed on the first step of the salary guide at \$12,420, pro-rated from September 22, 2008 through June 30, 2009.

l. APPROVAL OF SPECIAL EDUCATION SELF-ASSESSMENT
IMPROVEMENT PLAN

Motion to approve the Special Education Self-Assessment Improvement Plan.

m. AUTHORIZATION TO OFFER EMPLOYMENT

Motion to authorize Superintendent of Schools Dr. Carol L. Rosevear to tender offers of employment prior to board meeting October 16,

2008 to fill staffing vacancies for lunchroom/playground aides in a timely manner.

Motion to approve above Action Items, a through m

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen ROLL CALL
VOTE: 5-0

COMMITTEE REPORTS

BOUND BROOK: Bound Brook is also working on their plan for preschool.
G&T PROGRAM: The board discussed their desire to continue the program with a substitute teacher during Mrs. Hostinsky's maternity leave.

OLD BUSINESS

NJSBA WORKSHOP: Mr. Ambrose and Mrs. Sarboukh cannot attend. Mrs. Bolmer will be contacted, and everyone else will be attending the full time
MEDIA CENTER RENOVATIONS: The state is behind on their LRFP approvals. There exists the possibility that this will affect our ability to share in the state's funding of our renovation process. If necessary, ECS Trudy Doyle may be petitioned to intercede.

NEW BUSINESS

- Keith Kebel, Mid-Atlantic Consortium of Education Foundations: Dr. Rosevear reported on the potential for smaller districts banding together for educational foundations.
- Facility Use: Dr. Rosevear discussed the mayor's request to occasionally use our building for council meetings which may draw a large crowd. The board requested adequate prior notice. In addition, there was a discussion of Saturday building usage.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion to adjourn the meeting at 8:40 p.m.

MOTION: Mrs. Lih-Thiessen SECOND: Mrs. Sarboukh VOTE: 5-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary