

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 11, 2008

CALL TO ORDER

The regular meeting was called to order at 7:42 p.m. in room 140 of Robert Morris School by board vice president Allison Lih-Thiessen with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mrs. Esposito, Mrs. Lih-Thiessen and Mrs. Sarboukh
ABSENT: Mr. Ambrose, Mrs. Bolmer, Mrs. Santora

Also present were Dr. Carol L. Rosevear, Superintendent; Mrs. Pat Leonhardt, Business Administrator; Mr. Reo and Mrs. Lidon, staff members; and Ms. Shoffner, liaison from the borough council.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve the agenda and addendum as distributed to board members.

MOTION: Mrs. Sarboukh SECOND: Mr. Allen VOTE: 4-0

APPROVAL OF MINUTES – November 20, 2008 and December 3, 2008

Motion to approve minutes of November 20, 2008 Regular Meeting and December 8, 2008 Special Meeting.

MOTION: Mrs. Lih-Thiessen SECOND: Mrs. Esposito VOTE: 4-0

SUPERINTENDENT'S REPORT.

Dr. Rosevear:

- Introduced Mr. Reo and Ms. Lidon, who gave a presentation on the Family Tools and Technology program, as well as the new Environmental Club.
- Called the board's attention to their poinsettias, provided courtesy of the PTA.
- Reported on this year's Parent Teacher conferences were well attended.
- Thanked the PTA for the holiday gift shop, which wrapped up today.
- Congratulated Mrs. Woodard on the chorus's performance, and Mr. Parente on the band's performance, at the Winter Concert, as well as the artwork of Mrs. Breyan's class.

- Congratulated the boys' basketball team on their two basketball wins which opened the season.
- Shared with the board our pride in having the artwork of five students at the Environmental Center.

RECOGNITION OF PUBLIC

Ms. Shoffner discussed the location of the dumpsters and the challenge this presents for fire truck passage.

CONSENT ITEMS

a. PAYMENT OF BILLS

Motion to approve payment of bills per warrant listing dated December 11, 2008 in the amount of \$604,235.17 plus health benefits and utilities invoices to be added when received, and payrolls for November 2008 in the amount of \$411,671.28

b. BOARD SECRETARY'S REPORT

Motion to approve Board Secretary's Report dated November 30, 2008, indicating a cash balance of \$1,435,910.80.

c. TREASURER'S (CONSULTANT) REPORT

Motion to approve Treasurer's Report dated November 30, 2008 indicating a cash balance of \$1,435,910.80

Motion to accept above Consent Items, a-c.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Lih-Thiessen

ROLL CALL
VOTE: 4-0

CORRESPONDENCE

- a. Holiday greetings from Suplee, Clooney & Company.
- b. Letters to unsuccessful candidates for negotiations representation.
- c. Letter of resignation from Caryn Janetzko effective January 7, 2009.

ACTION ITEMS

a. RESOLUTION FOR INCREASING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$29,000; and

WHEREAS, N.J.S.A. 18A:18A-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Patricia Leonhardt possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, South Bound Brook Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the South Bound Brook Board of Education, in the County of Somerset, in the State of New Jersey hereby increases its bid threshold to \$29,000; and be it further

RESOLVED, that the governing body hereby appoints Patricia Leonhardt as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Patricia Leonhardt's certification to the Director of the Division of Local Government Services.

b. A RESOLUTION AUTHORIZING THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION TO ENTER INTO A COOPERATIVE SYSTEM AGREEMENT

WHEREAS N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of work, materials, commodities, and supplies such as two or more participating school districts/municipalities shall agree to; and

WHEREAS, the South Bound Brook Board of Education, County of Somerset, State of New Jersey, desires to participate in the Middlesex Regional Educational Services Commission Cooperative Pricing System.

NOW THEREFORE BE IT RESOLVED on the 11th day of December, 2008, by the South Bound Brook Board of Education, County of Somerset, State of New Jersey, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing System Resolution of the South Bound Brook Board of Education

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator/Board Secretary is hereby authorized to enter a Cooperative Pricing System Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency entering into contracts on behalf of the South Bound Brook Board of Education shall be responsible for complying with the provisions of the Public Contracts Law (N.J.S.A. 18A:18A et seq.) and all other provisions of the revised statutes of the State of New Jersey. We assume no responsibility to vendors for performance of contracts entered into between the Board of Education/Municipalities and said vendors.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

- c. SECOND READING/ADOPTION OF UPDATED HARASSMENT, INTIMIDATION AND BULLYING (HIB) POLICY
Motion to approve, for second reading and adoption, updated Policy on Harassment, Intimidation and Bullying (HIB).

- d. MOTION FOR APPROVAL TO ATTEND WORKSHOPS
Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

M. Butkus	1/29-30/09	\$289	Techspo, Atlantic City
D. Donahue	1/29-30/09	\$289	Techspo, Atlantic City
M. Riley	1/29/09	\$130	Techspo, Atlantic City
J. Kries	1/29/09	\$130	Techspo, Atlantic City
S. Asher	1/7/09	\$15	TCNJ Student Council Conven.
B. Coddington	4/3/09	\$195	Reading/Writing Conference

- e. APPROVAL OF SUBSTITUTE TEACHER FOR THE 2008-2009 SCHOOL YEAR
Motion to approve the following substitute teachers for the 2008-2009 school year (September 1, 2008 through June 30, 2009):

Lori Wagner

- f. TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2008-2009
A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2008-2009 school year (September 4, 2008 through June 30, 2009):

<u>#</u>	<u>ID#</u>	<u>DESTINATION</u>	<u>COST</u>
1	720	Hillsborough Middle School	\$53,850.00

g. RECYCLING OF ELECTRONIC EQUIPMENT

Motion to approve recycling of electronic equipment no longer usable in the school, upon completion of sale to community. The remaining items are on the attached spreadsheet.

h. MOTION AUTHORIZING EMERGENCY PURCHASING

Motion to approve the emergency purchasing of goods and services for the Lochinvar Heating System in the Robert Morris School, South Bound Brook School District from New Jersey Mechanical. Per N.J.A.C. 5:34-6.1, when a qualifying emergency exists, the school district shall, if possible, immediately undertake the actions necessary to alleviate the emergency and render the facility safe and fit for occupancy. The heating emergencies of October 23 and December 8, 2008 necessitated emergency purchasing in excess of quote thresholds. This emergency purchasing involved goods and services from New Jersey Mechanical Contractors, and is estimated to total approximately \$3274.99 for 10/23 and \$2402.50 for 12/8.

Motion to approve above Action Items, a through h

MOTION: Mrs. Sarboukh SECOND: Mrs. Lih-Thiessen ROLL CALL
VOTE: 4-0

COMMITTEE REPORTS

BOUND BROOK: The board will be meeting next Monday, December 15th.

OLD BUSINESS

- The visitation to Bound Brook High School will be rescheduled.
- Mr. Allen discussed the data on the report from the alarm company.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 8:36 p.m.

MOTION: Mrs. Esposito SECOND: Mrs. Lih-Thiessen VOTE: 4-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary