

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 14, 2010

CALL TO ORDER

The meeting was called to order at 7:31 p.m. by board president Allison Lih-Thiessen, in room 140, with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Ambrose, Mrs. Lih-Thiessen, Mrs. Noll, Mrs. Sarboukh. Mr. Allen arrived at 7:36 p.m. and Mrs. Esposito at 7:39.

ABSENT: Mrs. Santora

Also present were Dr. Lorise Goeke, superintendent/principal; Mr. Joseph Marra, business administrator/board secretary; Mr. Fry; Mrs. Wanzie; Ms. Drury; and Mr. DeGennaro.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve agenda and addendum as distributed to board members.

MOTION: Mrs. Sarboukh SECOND: Mr. Ambrose VOTE: 4-0

APPROVAL OF MINUTES – SEPTEMBER 28, 2010

Motion to approve minutes of September 28, 2010 Regular Meeting and Closed Session.

MOTION: Mrs. Sarboukh SECOND: Mr. Ambrose VOTE: 4-0

RECOGNITION OF PUBLIC

Mr. Fry requested that the board table action item F.

SUPERINTENDENT'S REPORT

Mr. Dan Gallagher, Principal of the Bound Brook High School, addressed the board on the following issues:

- 1) Program of studies: the 2010-2011 schedule of studies was distributed to all members

- 2) Mr. Gallagher discussed some innovative programs offered at each grade level in the high school. Some examples are Character Ed, LEAP program, TOPPS program (on site in the high school)
- 3) New academies at the high school
- 4) AP classes
- 5) Grant funding underutilized by seniors
- 6) High school Band schedule
- 7) Middle school athletics may begin shortly

Dr. Goeke discussed the School Choice Application and the pros and cons of becoming a Choice School.

The theme of the Superintendents' Retreat was effective utilization of district funds.

The Commissioner may be establishing salary caps on all administrators.

Shared services need to be expanded next year for budgetary reasons.

The New Jersey Department of Education adopted the Common Core Standards.

Chief School Administrator's presentation at the October 14, 2010 board meeting in accordance with statute P.L. 2001, c299: No dialogue transpired and no comments were made regarding her presentation.

Annually, the Board of Education receives a report from the superintendent regarding the incidents of violence and vandalism during the previous school year. In 2009-2010 there were 18 incidents of violence and 5 of weapons in our school.

We are pleased to report that there were no incidences of vandalism or substance abuse in our school. This data has already been reported to the New Jersey Department of Education.

Dr. Goeke verified that the board had all the necessary documentation for the EVVRS.

CONSENT ITEMS

a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS

Motion to approve payment of bills per warrant listing dated October 14, 2010 in the amount of \$398,942.04, as well as payrolls for September 2010 in the amount of \$386,426.12.

- b. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Reports dated September 30, 2010 indicating a cash balance of \$1,224,454.02.
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Reports dated September 30, 2010 indicating a cash balance of \$1,224,454.02.

Motion to approve the above consent items a-c.

MOTION: Mrs. Sarboukh

SECOND: Mr. Allen

ROLL CALL
VOTE: 6-0

CORRESPONDENCE

- a. Letter to Dr. Goeke from Trudy Doyle, Executive County Superintendent, regarding Evaluation of School Buildings and commending us for the excellent condition of our school building.
- b. Letter from Rochelle Hendricks, Acting Commissioner of Education, indicating that South Bound Brook's allocation under the NJ school funding formula is \$113,271.
- c. Letter from Christine Parente regarding leave of absence.

ACTION ITEMS A-R

- a. MOTION TO APPROVE BOARD OF EDUCATION AND ADMINISTRATION ATTENDANCE AT NJSBA WORKSHOP 2010
Motion to approve the attendance of the South Bound Brook Board of Education, as well as Superintendent Lorise Goeke and Business Administrator Joseph Marra, at the NJSBA Workshop 2010. Workshop is scheduled for October 19th through 20th. Participant reimbursement, if any, shall be in accordance with board travel policy.
- b. TUITION FOR OUT-OF-DISTRICT PLACEMENT FOR 2010-2011
A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2010-2011 school year (September 1, 2010 through June 30, 2011):

| <u>ID #</u> | <u>DESTINATION</u> | <u>COST</u> |
|-------------|-----------------------------------|-------------|
| 5358933686 | Middlesex Voc-Tech 11-000-100-562 | \$12,000.00 |
| 2180388599 | Middlesex Voc-Tech 11-000-100-562 | 12,000.00 |

- c. MOTION FOR APPROVAL OF CLASS TRIPS
Motion to approve the following class trips for the 2010-2011 school year:

| | | |
|----------|----------------------------|-----------------------|
| 04/28/11 | Liberty Science Center | 5 th Grade |
| 10/22/10 | Bound Brook Library (walk) | 4 th Grade |
| 03/28/11 | RVCC Theatre | 2 nd Grade |

d. MOTION FOR APPROVAL TO ATTEND WORKSHOPS

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

| | | | |
|-----------------|----------|-------|---------------------------|
| E. Quinlan | 10/11/10 | \$0 | CDC School Health Index |
| E. Quinlan | 10/27/10 | \$175 | Children's Health Issues |
| L. Ackerman | 10/11/10 | \$0 | Special Ed Code |
| N. Murphy | 10/11/10 | \$0 | Special Ed Code |
| L. Balestrino | 10/11/10 | \$0 | Special Ed Aide, Manville |
| A. Stephens | 10/11/10 | \$0 | Special Ed Aide, Manville |
| J. Soyнова | 10/11/10 | \$0 | Special Ed Aide, Manville |
| T. Fisher | 10/11/10 | \$0 | Special Ed Aide, Manville |
| W. Stein | 10/04/10 | \$0 | Certification workshop |
| D. D'Alessandro | 10/22/10 | \$187 | NJIDA Fall conference |
| S. Renninger | 10/7/10 | \$0 | Meeting in E. Brunswick |
| K. Tomaino | 10/11/10 | \$0 | Meeting in Somerville, NJ |

e. MOTION TO ACCEPT 2009-2010 FOOD SERVICE PROFIT

Motion to accept a check in the amount of \$17,481.18 from Pomptonian Food Service representing the profit from our 2009-2010 school year cafeteria services.

f. POLYSTYRENE TRAYS FOR CAFETERIA

Motion to approve the use of polystyrene trays in the cafeteria instead of paper, for an estimated savings of \$2,159.04 a year.

g. AFFIRMATIVE ACTION OFFICER/PUBLIC AGENCY COMPLIANCE OFFICER

Motion that Dr. Lorise Goeke be designated as the district's Affirmative Action Officer and Public Agency Compliance Officer (PACO).

h. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey school districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities are listed in the attached document for the various school facilities of the South Bound Brook School

District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

NOW THEREFORE BE IT RESOLVED, that the South Bound Brook School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the South Bound Brook School District in compliance with Department of Education requirements.

i. EMPLOYMENT OF KEVIN AYERDIS AS SUBSTITUTE LUNCHROOM/
PLAYGROUND AIDE

Motion, per recommendation of the superintendent, to approve part-time employment of Kevin Ayerdis as a substitute lunchroom/ playground aide for the 2010-2011 school year (October 1, 2010 through June 30, 2011) at an hourly rate of \$10.00.

j. APPROVAL OF 2010-2011 CONTRACT WITH DIRECTOR OF SPECIAL
SERVICES

Motion, as recommended by the superintendent, to rehire Director of Special Services Wendy Stein for the 2010-2011 school year (July 1, 2010 through June 30, 2011) at \$113,610 per the terms of her Agreement with the South Bound Brook Board of Education.

k. UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT
BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS

Motion to accept the Memorandum of Agreement between education and law enforcement officials dated October 14, 2010. These procedures were developed by the Superintendent of Schools and Chief of Police and will be approved by the County Superintendent of Schools and the County Prosecutor.

l. APPROVAL OF LEAVE OF ABSENCE FOR CHRISTINE PARENTE

Motion, per recommendation of the superintendent, to approve Christine Parente's request for a maternity/disability, Family Medical Leave, and New Jersey Family Medical leave as follows:

| | |
|----------------------------|--|
| Maternity/Disability leave | September 1, 2010 – September 17, 2010 |
| Federal Medical Leave | September 20, 2010 – December 10, 2010 |
| NJ Family Leave | December 13, 2010 – February 16, 2011 |

Mrs. Parente is expected to return on February 22, 2011.

- m. JOINT TRANSPORTATION AGREEMENT WITH BOUND BROOK RESOLVED, that the South Bound Brook Board of Education approves the Joint Transportation Agreement between the Bound Brook Board of Education (host district) and the South Bound Brook Board of Education (joiner district) for the 2010-2011 school year from September 23, 2010 through June 30, 2011 as per the following:

| <u>Route #</u> | <u>START</u> | <u>Description</u> | <u>Cost</u> |
|----------------|--------------|--------------------|-------------|
| ARAM1 | 9/23/2010 | SCESC | \$4,325.00 |

- n. AUTHORIZATION TO CONTRACT WITH BUCK SIMPERS TO PREPARE APPLICATION TO THE NEW JERSEY DEPARTMENT OF EDUCATION FOR THE REPLACEMENT OF THE BOILER SYSTEM AND INSTALLATION OF AN AIR CONDITIONING SYSTEM
Motion to authorize the Business Administrator to sign a contract on behalf of the Board of Education of South Bound Brook with Buck Simperts to apply to the Department of Education for the replacement of the Boiler System in the original section of the school building (constructed in 1967) and the installation of an Air Conditioning system in the original section of the school building (constructed in 1967). The fee for the application is \$10,000.00. It will be included the the total cost of the project and will be part of New Jersey School Development Authority Grant.
- o. APPROVAL OF SCHOOL CHOICE APPLICATION
Motion to authorize the superintendent to submit an application to become a Choice District (see attached letter from Acting Commissioner Hendricks).
- p. ADOPTION OF JOB DESCRIPTION CURRICULUM DIRECTOR
Motion to adopt the job description for Curriculum Director.
- q. APPROVAL OF CONTRACT WITH SARA VANEK AS OCCUPATIONAL THERAPIST (revised from 9/16/2010)
Motion, as recommended by the superintendent, to contract with Sara Vanek as part-time Occupational Therapist for the 2010-2011 school year (September 1, 2010 through June 30, 2011) at an hourly rate of \$80.00, not to exceed \$26,040 (including the \$3000 originally budgeted on September 16, 2010).

APPROPRIATION LINE 11-000-217-320

- r. RESIGNATION OF SARAH RENNINGER

Motion to accept, with regret, the resignation of Sarah Renninger, effective in 60 days, on December 14, 2010.

Motion to approve above action items a-r.

MOTION: Mrs. Esposito SECOND: Mrs. Sarboukh ROLL CALL
VOTE: *

- ITEMS A-E, G, H, J-R PASSED 6-0
- ITEM F, PASSED 4-2-0 (Mrs. Lih-Thiessen and Mrs. Noll voted Nay)
- ITEM I, PASSED 5-0-1 (Mrs. Lih-Thiessen abstained)

ADJOURNMENT TO EXECUTIVE SESSION (8:55 p.m.)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on September 28, 2010 to discuss
--Personnel
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 30 minutes.
- d. No action will be taken upon return to Open Session.

MOTION: Mr. Ambrose SECOND: Mrs. Noll VOTE: 6-0

RETURN TO OPEN SESSION

Motion to return to Open Session at 9:00 p.m.

MOTION: Mrs. Sarboukh SECOND: Mrs. Esposito VOTE: 6-0

COMMITTEE REPORTS

BOUND BROOK will hold a goal setting retreat on Saturday.

OLD BUSINESS

NEW BUSINESS

RECOGNITION OF PUBLIC

South Bound Brook Board of Education
October 14, 2010

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ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:22 p.m.

MOTION: Mrs. Esposito

SECOND: Mr. Ambrose

VOTE: 6-0

Respectfully submitted,

Joseph J. Marra
Board Secretary/Business Administrator