

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 18, 2010

CALL TO ORDER

The meeting was called to order at 7:37 p.m. in room 140 of Robert Morris School by board president Allison Lih-Thiessen, with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Ambrose, Mrs. Lih-Thiessen, Mrs. Noll and Mrs. Santora. Mrs. Esposito arrived at 7:40 p.m.

ABSENT: Mr. Allen, Mrs. Sarboukh

Also present: Dr. Lorise Goeke, Superintendent/Principal; Mr. Joseph Marra, Business Administrator/Board Secretary; and staff members Sue Kroll and Elaine Quinlan.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve agenda and addendum as distributed to board members.

MOTION: Mrs. Santora

SECOND: Mrs. Noll

VOTE: 4-0

APPROVAL OF MINUTES – OCTOBER 11, 2010 AND OCTOBER 14, 2010

Motion to approve minutes of October 11, 2010 Special Meeting and October 14, 2010 Regular Meeting and Closed Session.

MOTION: Mrs. Santora

SECOND: Mr. Ambrose

VOTE: 4-0

NOTE: Mrs. Esposito arrived at this time and acted on all remaining business of the meeting.

RECOGNITION OF PUBLIC

No comments at this time.

SUPERINTENDENT'S REPORT

- Ms. Quinlan did a detailed presentation on the 2010-11 Nursing Plan which was being adopted at this meeting.
- Ms. Quinlan advised that she and Ms. Murray are developing a Nutritional Wellness plan for students.
- Dr. Goeke reported as follows:

1. District and Board Goals established at the 10/11/10 Board Meeting.
2. NJQSAC report uploaded to NJDOE on 11/15/10.
3. School Choice Application was submitted to NJDOE.
4. Title I Performance Report is being finalized and will be submitted to NJDOE by 11/30/10.
5. Second meeting was held with administrators of the Bound Brook Board of Education with a discussion about returning high school out of district placements to Bound Brook High School.
6. Ms. Lih-Thiessen, Ms. Noll and Dr. Goeke attended a Somerset County government agency workshop which addressed various approaches to passing budgets.
7. At the monthly superintendent round table discussions about shared services, county wide child study team, reduction in special education aide costs, and maximum class size not addressed in statute or regulation for regular education classes.
8. On 11/30/10, the first "High School Night" will be held at our school.

CONSENT ITEMS

- a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS
Motion to approve payment of bills per warrant listing dated November 18, 2010 in the amount of \$360,661.45, as well as payrolls for October 2010 in the amount of \$378,799.96.
- b. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Reports dated October 31, 2010 indicating a cash balance of \$1,848,373.22.
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Reports dated October 31, 2010 indicating a cash balance of \$1,848,373.22.
- d. APPROVAL OF REVISED BILL LISTING FOR OCTOBER 14, 2010
Motion to approve payment of bills per *revised* warrant listing dated October 14, 2010 in the amount of \$405,676.05.

Motion to approve the above consent items a-d.

MOTION: Mrs. Santora

SECOND: Mr. Ambrose

ROLL CALL
VOTE: 5-0

CORRESPONDENCE

- a. Letter of resignation from Amy Shearer, LDTC.
- b. Letter from Kathy Karlovich, O/T, regarding a disability leave (not an employee).

- c. Letter of resignation from Jodie Csobor.

ACTION ITEMS A-N

- a. TUITION FOR OUT-OF-DISTRICT PLACEMENT FOR 2010-2011
A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2010-2011 school year (September 1, 2010 through June 30, 2011):

<u>ID #</u>	<u>DESTINATION</u>	<u>COST</u>
2978295794	Somerset Academy 11-000-100-562	\$40,300.00 pro-rated 09/23
6721143904	Somerset Academy 11-000-100-562	40,300.00 pro-rated 10/13

- b. ACCEPTANCE OF GIFT FROM PTO
Motion to accept the gift of a LUMA 2 Spring Roller Operated Projection Screen by Draper from the Robert Morris PTO.
- c. ADOPTION OF CAFETERIA PLAN RESOLUTION
RESOLVED, that the form of Cafeteria Plan including a Premium Expense Account, effective October 1, 2010, is hereby approved and adopted and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan by providing a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved.

- d. MOTION FOR APPROVAL OF CLASS TRIPS
Motion to approve the following class trips for the 2010-2011 school year:

05/25/2011	Bronx Zoo	4 th Grade
03/24/2011	Morris Museum	1 st Grade and Special Ed

- e. MOTION FOR APPROVAL TO ATTEND WORKSHOPS
Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

D. D'Alessandro	10/7/2010	\$0	Heinemann presentation
L. Miller	12/3/2010	\$7.25	Designing PreK Programs
	1/31/2011	\$7.25	Accommodating GE needs
J. Tenenbaum	4/12/2011	\$7.25	Designing Instruction
S. Reardon	11/9/2010	\$0	Visitation
S. Krier	12/8/2010	\$7.25	Differentiated Inst Math
	2/3/2011	\$7.25	"
N. Ambrose	12/8/2010	\$7.25	"
	2/3/2011	\$7.25	"
R. Reo	11/9/2010	\$7.25	Supporting Students w/Dis
	12/7/2010	\$7.25	"
V. Sabatino	11/9/2010	\$7.25	"
	12/7/2010	\$7.25	"
S. Weikel	3/29-4/1	\$0	San Diego, CA
B. Coddington	1/27/2011	\$7.25	Lesson Planning
	3/2/2011	\$7.25	"
S. Kroll	1/17-18	\$0	Developing Classroom

f. NJQSAC RESOLUTION

Motion to adopt the following resolution:

WHEREAS, 18A:7a-10 establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and

WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance; and

WHEREAS, the South Bound Brook Board of Education has conducted a self-evaluation for the period 2006-2009 in the key components to assess the district's capacity and effectiveness using quality performance indicators, and

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) – District Performance Reviews (DPR's) and Statement of Assurance for the South Bound Brook School District, be approved for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of Schools.

g. APPROVAL OF SUBSTITUTE TEACHER FOR THE 2010-2011 SCHOOL YEAR

Motion to approve the following substitute teacher for the 2010-2011 school year (September 1, 2010 through June 30, 2011):

Salvatore Degennaro

APPROPRIATION LINE 11-130-100-101-101

- h. APPROVAL OF PAYMENT TO MENTOR
Motion to approve payment of \$2,500.00 to Dr. Wendy Schadt as mentor for Dr. Goeke.

APPROPRIATION LINE 11-000-230-890

- i. LOWE'S ACCOUNTS RECEIVABLE ACCOUNT
Motion to authorize the School Business Administrator to establish a Lowe's Accounts Receivable account with a purchase limit of \$1,500.00.
- j. JOINT TRANSPORTATION AGREEMENT WITH BOUND BROOK
RESOLVED, that the South Bound Brook Board of Education approves the Joint Transportation Agreement between the Bound Brook Board of Education (host district) and the South Bound Brook Board of Education (joiner district) for the 2010-2011 school year from September 1, 2010 through June 30, 2011 as per the following:

<u>Route #</u>	<u>START</u>	<u>Description</u>	<u>Cost</u>
ARAM1	10/13/10	SCESC, Somerset Acd	\$4,000.00

APPROPRIATION LINE 11-000-270-514

- k. RESIGNATION OF AMY SHEARER, LDTC
Motion to accept, with regret, the resignation of Amy Shearer, LDTC, effective January 7, 2011.
- l. RESOLUTION REGARDING PERS PENSION COSTS
Motion to petition the Division of Pensions to
 - (1) provide a pension liability amount to school districts in January of every year for pension liability due in April of the next succeeding budget year,
 - (2) fix the estimate for budget purposes so that any adjustments will be reflected in the following year's April payment.
- m. APPROVAL OF NURSING SERVICES PLAN FOR 2010-2011
Motion to approve the Nursing Services Plan for the South Bound Brook School District for 2010-2011.
- n. RESIGNATION OF JODIE CSOBOR **(ITEM TABLED UNTIL AFTER EXECUTIVE SESSION)**

Motion to approve above action items a-m.

MOTION: Mrs. Esposito SECOND: Mr. Ambrose ROLL CALL
VOTE: 5-0

ADJOURNMENT TO EXECUTIVE SESSION (8:11 P.M.)

RESOLVED by the South Bound Brook Board of Education as per
Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on
November 18, 2010 to discuss
 - Personnel
 - Facilities
 - Transportation
- b. The matters discussed will be made public if and when confidentiality is no longer
required and action pursuant to said discussion shall take place only at a
public meeting.
- c. Length of meeting thought to be approximately 30 minutes.
- d. Action will be taken upon return to Open Session.

MOTION: Mrs. Santora SECOND: Mr. Ambrose VOTE: 5-0

RETURN TO OPEN SESSION (9:00 P.M.)

Motion to return to Open Session at 9:00 p.m.

MOTION: Mrs. Santora SECOND: Mr. Ambrose VOTE: 5-0

ACTION ITEM "N" RESIGNATION OF JODIE CSOBOR

Motion to accept, with regret, the resignation of Jodie Csobor, effective
December 31, 2010.

MOTION: Mr. Ambrose SECOND: Mrs. Santora VOTE: 5-0

COMMITTEE REPORTS

FINANCE: On December 9, 2010, a finance committee meeting is tentatively
scheduled at 6:45 p.m. to discuss the 2009-2010 CAFR.

OLD BUSINESS

Mr. Ambrose questioned the implementation of the Gifted and Talented program.

NEW BUSINESS

- Ms. Lih-Thiessen discussed her view on the SCGA workshop discussed in the Superintendent's Report.
- Ms. Lih-Thiessen advised that in some states, parents who are ineligible to vote in general elections are able to vote in school board elections if they have students in the school. She further discussed this matter with ECS Trudy Doyle.
- Ms. Lih-Thiessen advised that there is a Blood Drive on 11/29/10 at the Bound Brook High School gym for a South Bound Brook resident.
- Ms. Lih-Thiessen commended Ms. Drury and Ms. Bartocci for a unique field trip set up with construction officials of a local building project.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion to adjourn the meeting at 9:25 p.m.

MOTION: Mrs. Santora

SECOND: Mr. Ambrose

VOTE: 5-0

Respectfully submitted,

Joseph J. Marra
Business Administrator/Board Secretary