

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING/BUDGET PRESENTATION
MARCH 24, 2011

CALL TO ORDER

The meeting was called to order at 7:32 p.m. by board president Allison Lih-Thiessen in room 140 of Robert Morris School with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers, the Courier-News and Star-Ledger, at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Lih-Thiessen, Mrs. Noll, Mrs. Sarboukh.
Mrs. Santora arrived at 7:34 p.m. and Mrs. Esposito at 7:43 p.m.

ABSENT: None

Also present: Dr. Lorise Goeke, superintendent/principal; Mayor Warrelmann; Peter Dykes, liaison from the borough council; Kathy Conner; Michelle Duh; Dennis Quinlan; and several residents.

PUBLIC PRESENTATION ON THE 2011-2012 PROPOSED SCHOOL BUDGET

Dr. Goeke and Mr. Gomez presented the proposed 2011-2012 school budget. The floor was then opened to questions from the public, which included:

Kathy Conner asked what the capacity of the School Choice program would be. She also asked if the state provides any additional aid for special education.

Michelle Duh asked for what purpose the Education Jobs Fund moneys could be used.

Peter Dykes commented that he felt this was an excellent budget and he would be supporting it at the town council.

APPROVAL OF AGENDA

Motion to approve agenda as distributed to board members.

MOTION: Mrs. Sarboukh SECOND: Mr. Ambrose VOTE: 7-0

APPROVAL OF MINUTES – FEBRUARY 24, 2011, REGULAR MEETING
AND CLOSED SESSION, MARCH 1, 2011 SPECIAL MEETING, MARCH 10
REGULAR MEETING, AND MARCH 17, 2011 SPECIAL MEETING

Motion to approve minutes of February 24, 2011 Regular Meeting, February 24, 2011 Closed Session, March 1, 2011 Special Meeting, March 10, 2011 Regular Meeting, and March 17, 2011 Special Meeting.

MOTION: Mrs. Noll SECOND: Mrs. Santora VOTE: 7-0

RECOGNITION OF PUBLIC

No comments at this time.

SUPERINTENDENT'S REPORT

Kevin Settembrino of Bucks Simperts Architect & Associates made a presentation to the board on the proposed solar project. Mr. Settembrino explained that the proposal was to have a PPA (Power Purchasing Agreement) install solar panels on the roof of the school and also install canopies in the municipal parking lot adjacent to the school. The advantage of a PPA is that there would be no capital costs for the school. The PPA would install and maintain the array, and the school would save substantially on its energy costs. Mr. Settembrino answered questions from both the board and the public.

CONSENT ITEMS

a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS

Motion to approve payment of bills per warrant listing dated March 24, 2011 in the amount of \$393,025.40, as well as payrolls for February 2011 in the amount of \$382,608.35.

b. BOARD SECRETARY'S REPORT

Motion to approve Board Secretary's Report dated February 28, 2011 indicating a cash balance of \$1,799,225.75.

c. TREASURER'S (CONSULTANT) REPORT

Motion to approve Treasurer's Report dated February 28, 2011 indicating a cash balance of \$1,799,225.75.

Motion to approve the above consent items a-c.

MOTION: Mrs. Santora SECOND: Mrs. Sarboukh ROLL CALL
VOTE: 7-0

11. CORRESPONDENCE

a. Letter of resignation from Julia Soynova, effective April 15, 2011.

12. ACTION ITEMS A-J

a. APPROVAL OF FINAL BUDGET FOR 2011-2012

BE IT RESOLVED, that the South Bound Brook Borough Board of

Education adopts the 2011-2012 Budget as follows:

General Current Expense	\$8,700,816
Capital Outlay	41,000
Special Revenue Fund	225,861
Debt Service:	336,855
For a Total of	\$9,304,532

BE IT FURTHER RESOLVED, that this budget includes no waiver requests.

BE IT FURTHER RESOLVED to acknowledge that the 2011-2012 budget as described above results in a general fund tax levy of \$5,300,611 and a debt fund tax levy of \$336,855, representing a total tax levy of \$5,637,466; and

BE IT FURTHER RESOLVED that the proposed 2011-2012 supporting documentation contains an itemization of certain expenditures required under administrative regulations.

b. FIRST READING OF POLICIES AND REGULATIONS (NEW AND REVISED)

Motion to adopt, for first reading, the following Policies and Administrative Regulations:

0141.1	Board Members and Term – Sending District (Revised) - <i>Policy</i>
1230	Superintendent’s Duties (Revised) - <i>Policy</i>
1522	School-level Planning (Revised) - <i>Policy</i>
2132	School District Goals and Objectives (Revised) - <i>Policy</i>
2414	Programs and Services in High Poverty and High Need School Districts (Revised) – <i>Policy and Regulation</i>
2440	Summer School Session (Revised) – <i>Policy and Regulation</i>
2461	Special Education/Receiving Schools (Revised) – <i>Policy and Regulation</i>
2461.01	Special Education/Receiving Schools – IEP Implementation (Revised) - <i>Regulation</i>
2641.02	Special Education/Receiving Schools – Suspension (Revised) - <i>Regulation</i>
2461.03	Special Education/Receiving Schools – Pupil Records (Revised) – <i>Regulation</i>

2461.04	Special Education/Receiving Schools – Special Education and Related Services (New) - <i>Regulation</i>
2461.05	Special Education/Receiving Schools – IEP Compliance (Revised) - <i>Regulation</i>
2461.06	Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff (New) - <i>Regulation</i>
2461.07	Special Education Receiving Schools – Termination of Placement (New) – <i>Regulation</i>
2461.08	Special Education/Receiving Schools – In-Service Training (Revised) - <i>Regulation</i>
2461.09	Special Education Receiving Schools – Statewide and District-Wide Assessment Programs (New) - <i>Regulation</i>
2461.10	Special Education Receiving Schools – Full Educational Opportunity (New) - <i>Regulation</i>
2461.11	Special Education Receiving Schools – Staff Consultation (New) – <i>Regulation</i>
2461.12	Special Education Receiving Schools – Length of School Day and Academic Year (New) – <i>Regulation</i>
3144	Certification of Tenure Charges (Revised) - <i>Regulation</i>
5561	Use of Physical Restraint (New) – <i>Policy and Regulation</i>
6150	Tuition Income (Revised) - <i>Policy</i>
6220	Budget Preparation (Revised) - <i>Policy</i>
6311	Contracts for Goods or Services Funded by Federal Grants (New) - <i>Policy</i>
6820	Financial Reports (Revised) – <i>Policy</i>

- c. RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION
WHEREAS, the South Bound Brook Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW, THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the South Bound Brook Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education.

Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The MRESC will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer printouts of student lists for all routes coordinated by MRESC;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the South Bound Brook Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the South Bound Brook Board of Education.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2011 and June 30, 2012.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signatures.

d. MOTION FOR APPROVAL TO ATTEND WORKSHOPS

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

S. Weikel	3/18/2011	\$0	NASPE P/D Skillman, NJ
J. Gomez	5/13/2011	\$0	CDK Accounting, Hackettstown, NJ
B. Malone	5/13/2011	\$0	CDK Accounting, Hackettstown, NJ
H. Graff	3/25/2011	\$0	CDK Personnel, Hackettstown, NJ
B. Malone	3/25/2011	\$0	CDK Personnel, Hackettstown, NJ

- e. JOINT TRANSPORTATION AGREEMENT WITH WEST ORANGE
 RESOLVED, that the South Bound Brook Board of Education approves the Joint Transportation Agreement between the West Orange Board of Education (host district) and the South Bound Brook Board of Education (joiner district) for the 2010-2011 school year from July 1, 2010 through June 30, 2011 as per the following:

<u>Route #</u>	<u>START</u>	<u>Description</u>	<u>Cost</u>
WO10	9/7/2010	UMDNJ Ed Ctr	\$7,559.24

- f. ADJUSTMENT TO 2011-2012 SCHOOL CALENDAR
 Motion to adjust the 2011-2012 school calendar to indicate the following:
 First two days of school (September 8 and 9, 2011) will be half days.
- g. APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2010-2011 SCHOOL YEAR
 Motion, as recommended by the superintendent, to approve the following substitute teachers for the 2010-2011 school year (September 1, 2010 through June 30, 2011):

Caitlin Murray

- h. MOTION TO APPROVE APPLICATION FOR NJSBAIG SAFETY GRANT
 The South Bound Brook Board of Education hereby approves the submission of a grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC North Subfund for the purposes described in the application, in the amount of \$5,000 for the period July 1, 2011 through June 30, 2012.
- i. TRANSFER WITHIN THE 2010-2011 SCHOOL BUDGET
 Motion to approve the following transfer, made to avoid over expenditure of accounts:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT</u>
11-190-100-610 Gen Supp	11-240-100-610 Biling Supp	\$97.24

j. RESIGNATION OF JULIA SOYNOVA

Motion to accept, with regret, the resignation of Julia Soynova, classroom aide, effective April 15, 2011.

Motion to approve above action items a-j.

MOTION: Mrs. Santora

SECOND: Mrs. Esposito

ROLL CALL

VOTE: 7-0

COMMITTEE REPORTS

BOUND BROOK: Mr. Allen reported that Bound Brook was asking for a 2% increase in their general tax levy.

FINANCE: The board thanked the finance committee for all of its work.

OLD BUSINESS

Mrs. Esposito asked if there were any more inquiries from Bound Brook regarding their middle school students.

NEW BUSINESS

Mrs. Lih-Thiessen read a letter from the Executive County Superintendent's office informing us that the board was authorized to have one representative on the Bound Brook Board of Education due to the percentage of our students enrolled at the Bound Brook High School.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:07 p.m.

MOTION: Mrs. Santora

SECOND: Mr. Ambrose

VOTE: 7-0

Respectfully submitted,

John A. Gomez, Board Secretary/
School Business Administrator