

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
MARCH 13, 2006

CALL TO ORDER

The regular meeting was called to order by Board President Nancy Santora at 7:38 P.M. in room 140 of Robert Morris School with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Ambrose, Mrs. Esposito, Mrs. Santora, Mrs. Sarboukh

ABSENT: Mr. Allen, Mrs. Bolmer, Mr. Stys

Also present were: Dr. Carol L. Rosevear, Superintendent; Mrs. Patricia Leonhardt, Business Administrator/Board Secretary; Mr. Terry Warrelmann, liaison from Borough Council; and Mr. and Mrs. David Budd.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve agenda and addendum as distributed to board members.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Esposito

VOTE: 4-0

APPROVAL OF MINUTES — FEBRUARY 15, 2006 REGULAR MEETING AND MARCH 8, 2006 SPECIAL MEETING

Motion to approve the minutes of the February 15, 2006 Regular Meeting and the March 8, 2006 Special Meeting.

MOTION: Mrs. Santora

SECOND: Mrs. Esposito

VOTE: 4-0

SUPERINTENDENT REPORT

Dr. Rosevear reported on:

- The success of Read Across America, which had to be rescheduled to March 6th.
- The need to add days at the end of the school year to make up two snow days.
- Her attendance on Friday, March 10th at the *Arts & Humanities Education: Beyond the Test Scores* conference held at Rutgers University.
- The success of the Family Tools & Technology and Family Science programs. Family Math is currently underway.
- The Grade 8 State Standardized Testing (GEPA) which is in progress this week.
- The community forum which Borough Council Representative Terry Warrelmann is hosting. To be held on Thursday, March 16th, its purpose is to identify the recreational needs of the youth.
- The School Forum Planning Session to be held this Saturday, March 18th. Led by

Carole Larsen of New Jersey School Boards Association, it is scheduled from 8:30 A.M. to 2:00 P.M. Attendance is encouraged.

- A meeting with representation from the PTA to discuss efforts to encourage voter participation in the school budget/school board election on Tuesday, April 18th.
- The voter registration deadline of March 20th for eligibility to vote on April 18th.
- The cup stacking competition on March 21st.
- The Finance Committee meeting with the South Bound Brook Borough Council to discuss the board's budget. Scheduled for Wednesday, March 22nd, it will be held at 6:00 in the borough's meeting room.
- The Public Hearing on the Budget, scheduled for Thursday, March 30th. This meeting will begin at 7:00 P.M.
- The PRIDE sponsored Ice Cream Social scheduled for Friday, March 31st.
- Rockin' & Rollin' 50's Night, to be held the evening of Tuesday, April 18th.
- Kids' Vote, to be held on Tuesday, April 18th.
- The School Board/School Budget Election, to be held on Tuesday, April 18th from 2:00 P.M. until 9:00 P.M.

RECOGNITION OF PUBLIC

Councilman Terry Warrelmann reiterated that a meeting to identify and discuss the recreational needs of the community will be held this Thursday, March 16th in McLaughlin Gymnasium. He hopes to find it well attended.

CONSENT ITEMS

a. **BOARD SECRETARY'S REPORT**

Motion to approve Board Secretary's Report dated January 31, 2006 indicating a cash balance of \$755,413.10.

b. **TREASURER'S (CONSULTANT) REPORT**

Motion to approve Treasurer's Report dated January 31, 2006 indicating a cash balance of \$755,413.10.

Motion to approve the above consent items, a and b.

MOTION: Mr. Ambrose SECOND: Mrs. Santora ROLL CALL
VOTE: 5-0

CORRESPONDENCE

- a. Letter to Mrs. Quinlan from Somerset County Professional Development Board indicating that our 2006-2007 Professional Development Plan has been accepted.
- b. Letter of resignation from Gail Greenbaum-Klein, School Social Worker, effective April 15, 2006.

ACTION ITEMS (ROLL CALL VOTE)

a. **REQUEST AND AUTHORIZATION FOR RECORDS DISPOSAL**

Motion to submit Request and Authorization for Records Disposal (copy attached) to

obtain permission for shredding of documents older than retention period.

b. **SECOND READING AND ADOPTION OF POLICY FILE CODE #5131 CONDUCT/DISCIPLINE/HARASSMENT**

Motion to accept for second reading and adoption revised Policy File Code #5131, Conduct/Discipline/Harassment (note changes in blue).

c. **CONTRACT WITH SUBSTITUTE SERVICE FOR 2006-2007**

Motion to enter into a contract with The Substitute Service for the scheduling of substitute teachers for the 2006-2007 school year at a cost not to exceed \$2,000.00.

d. **ACCEPTANCE OF GRANT FUNDING FOR LIGHTING PROJECT**

Motion to accept funding in the amount of \$21,190.95 from the NJ Schools Construction Corporation in relation to the school lighting project.

e. **APPROVAL OF 2006-2007 DISTRICT PROFESSIONAL DEVELOPMENT PLAN**

Motion, as recommended, that the district Professional Development Plan for 2006-2007 be approved. The Somerset County Professional Development Board has reviewed and accepted the plan.

f. **APPROVAL OF ADDITIONAL EXTRACURRICULAR APPOINTMENTS FOR 2005-2006**

Motion to add the following extracurricular appointments to the 2005-2006 list that was approved on August 18, 2005:

| | |
|---------------------------|-----------------------------|
| Family Math | Sue High, Nancy Ambrose |
| Family Science | Sue High, Nancy Ambrose |
| Family Tools & Technology | Lorraine Lidon, Vincent Reo |

g. **TENTATIVE ADOPTION OF THE PRELIMINARY 2006-2007 SCHOOL BUDGET TO BE SUBMITTED TO THE COUNTY SUPERINTENDENT ON OR BEFORE TUESDAY, MARCH 14, 2006**

BE IT RESOLVED that the South Bound Brook Borough Board of Education adopts the preliminary 2006-2007 Budget for submission to the County Superintendent of Schools for approval as follows:

| | |
|-------------------------|-------------|
| General Current Expense | \$8,005,058 |
| Special Revenue Fund | 250,575 |
| Debt Service: | 369,420 |
| For a Total of | \$8,625,053 |

BE IT FURTHER RESOLVED to apply for the following Statutory Spending Growth Limitation Adjustments to the 2006-2007 school budget as listed:

Special Education \$21,416 (based on individual students with more than \$40,000 each annual cost for tuition).

Insurance and Domestic Security Preparedness \$165,967 (based on increased insurance costs, including, but not limited to, health benefits).

BE IT FURTHER RESOLVED to acknowledge that the 2006-2007 budget as described above results in a general fund tax levy of \$4,914,289 and a debt fund tax levy of \$348,963; representing a total tax levy of \$5,263,252; and

BE IT FURTHER RESOLVED that the Board Secretary be authorized to make minor adjustments as may be required by the County Superintendent and to publish the budget prior to County Superintendent approval; and,

BE IT FURTHER RESOLVED that a Public Hearing for adoption of the 2006-2007 budget be held on March 30, 2006 at 7:00 P.M. at the Robert Morris School Room 140; with the school election scheduled for April 18, 2006 from 2 P.M. to 9 P.M.

h. RESIGNATION OF GAIL GREENBAUM-KLEIN, SCHOOL SOCIAL WORKER

Motion to accept resignation of Gail Greenbaum-Klein, School Social Worker, effective April 15, 2006.

i. APPROVAL OF HOME INSTRUCTION FOR CLASSIFIED STUDENT

Motion to approve home instruction for a classified effective March 13, 2006 through the end of the school year (June 30, 2006). Services to be provided by a Bound Brook teacher, Lynn Grillo, for 10 hours of instruction per week at \$45.00 per hour.

Motion to approve above Action Items a-i:

MOTION: Mrs. Santora SECOND: Mrs. Esposito ROLL CALL
VOTE: 5-0*

*Note: Mr. Ambrose abstained on Item F.

COMMITTEE REPORTS

- Negotiations Committee - Chairman Sarboukh reported that negotiations are moving forward.
- Finance Committee - Chairman Ambrose reported on the work the committee has devoted to the creation of the 2006-07 budget. Multiple meetings have been held and resulted in the budget which will now be submitted for county approval.

OLD BUSINESS

- Lighting - Mrs. Leonhardt discussed the remedial lighting which has been installed in one classroom. However, the light meter has yielded marginal results. Gilbert Architects is working with the manufacturer to analyze.
- Disclosure Forms - Mrs. Leonhardt encouraged those board members who have not yet handed in their personal disclosure forms to do so.
- Legislative Dinner - The RMEA Legislative Dinner is scheduled for April 27th.

Affirmative RSVPs were given by Mrs. Santora, Mr. Ambrose, Mr. Allen and Mrs. Esposito. Mrs. Sarboukh and Mrs. Bolmer are verifying their availability. Mrs. Leonhardt will contact Mr. Stys.

NEW BUSINESS

- School Forum Saturday, March 18, 8:30 a.m. - Various community groups will be represented, and involvement by all is encouraged. A light breakfast and lunch will be served.
- "Pay to Play" legislation - Mrs. Leonhardt shared with the board information concerning legislation recently enacted requiring certain vendors to file political contributions disclosures. All vendors affected by their relationship with the South Bound Brook Board of Education have been sent the appropriate paperwork.
- Mrs. Sarboukh reported on a positive impression from the 8th grade orientation held recently at Bound Brook High School.

MOTION TO AUTHORIZE ALLOCATION OF THREE SLOTS IN THE TOPS PROGRAM FOR SOUTH BOUND BROOK STUDENTS

Motion to authorize the allocation of three (3) slots in the TOPS program at Somerset County Vocational-Technical School for South Bound Brook students for the 2006-07 school Year at a cost of \$13,500 per student.

MOTION: Mrs. Esposito SECOND: Mrs. Santora VOTE: 5-0

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT TO EXECUTIVE SESSION

Motion presented at 8:25 P.M. to adjourn to Executive Session to discuss personnel.

MOTION: Mrs. Sarboukh SECOND: Mr. Ambrose VOTE: 5-0

RETURN TO OPEN SESSION

Motion presented at 9:01 P.M. to return to Open Session.

MOTION: Mrs. Esposito SECOND: Mrs. Santora VOTE: 5-0

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:04 p.m.

MOTION: Mrs. Sarboukh SECOND: Mr. Ambrose VOTE: 5-0

Respectfully submitted,

Patricia Leonhardt
Board Secretary/Business Administrator