

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
JANUARY 5, 2012

CALL TO ORDER

The meeting was called to order at 7:37 p.m. in the Media Center by board president Allison Lih-Thiessen with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers, the Courier-News and the Star-Ledger, at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Esposito, Mrs. Lih-Thiessen, Mrs. Noll,
Mrs. Sarboukh.

ABSENT: Mrs. Santora

Also present: Dr. Lorise Goeke, superintendent/principal; Mr. John Gomez, School Business Administrator; Mr. Derek Ressa, Director of Child Study Team; and Mrs. Linda Miller, staff member.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve agenda and addendum as distributed to board members.

MOTION: Mrs. Sarboukh SECOND: Mrs. Noll VOTE: 6-0

APPROVAL OF MINUTES – DECEMBER 12, 2011

Motion to approve minutes of December 12, 2011 Regular Meeting and Closed Session.

MOTION: Mrs. Esposito SECOND: Mrs. Noll VOTE: 6-0

RECOGNITION OF PUBLIC

No comments at this time.

SUPERINTENDENT'S REPORT

Dr. Goeke announced that school enrollment is slightly down; the current enrollment is 457 students. The district will be having a health and fitness program sponsored by former Olympian Joetta Clark. The district is also continuing its professional development provided by FranklinCovey.

CONSENT ITEMS

a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS

Motion to approve payrolls for the month of December 2011 in the amount of \$394,766.85 as well as warrant listing dated December 15, 2011 in the amount of \$674,472.22.

Motion to approve the above consent item a.

MOTION: Mrs. Noll

SECOND: Mrs. Sarboukh

ROLL CALL
VOTE: 6-0

CORRESPONDENCE

- a. Letter from Friends of Abraham Staats House to Mr. Parente, thanking him and the Gold Band for participating in their holiday program.
- b. Delinquent Sewer Notice from the Borough of South Bound Brook with interest of \$56.02. (The board asked Mr. Gomez to send the borough council another copy of our letter regarding this bill with a request for some response.)

ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:31 PM)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on January 5, 2012 to discuss
 - Contract Negotiations
 - Student Matters
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 30 minutes.
- d. Action will be taken upon return to Open Session.

MOTION: Mr. Allen

SECOND: Mrs. Esposito

VOTE: 6-0

RETURN TO OPEN SESSION

Motion to return to Open Session at 9:30 p.m.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Esposito

VOTE: 6-0

ACTION ITEMS A-M

- a. MOTION FOR APPROVAL TO ATTEND WORKSHOPS
Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

S. Asher 1/26 179.00 Interventions for Autism, etc.

- b. ~~RESOLUTION TO PARTICIPATE IN THE NJ SUSTAINABLE SCHOOLS~~

~~PROJECT~~ (REMOVED FROM VOTE)

Whereas the South Bound Brook School District seeks to participate in the 3-year NJ Sustainable Schools research project that proposes to determine if sustainability is the answer to academic and financial success of NJ Schools

Whereas South Bound Brook School District is a participant of the Alliance for Competitive Energy Services program (ACES)

Whereas the district commits to providing a team to attend the yearly 4-day Green Schools Leadership (GSLI) summer program, it will send a new team every year for the three years of the program

Whereas the district commits that the teams will produce a Green Strategic Plan, Mission Statement, Action Steps/Lesson Plans and Resources that will be posted online at the GLSI web site

Whereas the district commits that each team will implement the Green Strategic Plan during the school year and provide online interim reports regarding the status of the implementation

Whereas the district commits that all teams will participate in the green online professional learning community

Whereas the district commits the participation of a School Board Member in the GSLI, and their involvement in the three-year process

Whereas the district commits district team participation throughout the 3-year grant period

Whereas the district commits that a 5-member team – Superintendent or Assistant Superintendent, School Board Member, Facilities Director, Principal, Teachers (5 constant members attend the GSLI summer program) will participate in the GSLI Institute

Whereas the district commits to provide district/school data before, during, and after the project

Therefore it is resolved that South Bound Brook School District agrees to participate in and adhere to the guidelines of the three-year Sustainable Schools Research Project. Continued participation in the three-year Sustainable Schools Research Project will be subject to annual approval by the board of education.

- c. **SERVICE CONTRACT WITH JERSEY STATE CONTROLS**
Motion to enter into service contract with Jersey State Controls, Inc. for pneumatic and automation controls from January 1, 2012 through June 30, 2012 at a cost of \$2600.00.
- d. ~~RESOLUTION AMENDING AND ACCEPTING TRANSFER AND ASSIGNMENT OF CONTRACT FOR PROFESSIONAL SERVICES FOR ARCHITECT OF RECORD (ITEM TABLED)~~
WHEREAS, the South Bound Brook School District is in receipt of a letter of transfer and assignment attached hereto and made part hereof, along with necessary documentation evidencing such change of ownership, name and provision of adequate professional liability insurance coverage for Settembrino Architects to serve as Architect of Record and

WHEREAS, the South Bound Brook School District wishes to accept the attached transfer and assignment of contract as being in the best interest of the South Bound Brook School District;

NOW, THEREFORE, BE IT RESOLVED that the South Bound Brook School District authorizes and directs the Business Administrator to execute the attached letter of transfer and assignment of contract attached hereto and made part hereof pursuant to the terms and conditions included thereunder and in the terms of the original contract for Architect of Record now being transferred and assigned to Settembrino Architects.

- e. **CONTRACT FOR LEASE/PURCHASE OF FOUR NEW COPIERS FROM ATLANTIC BUSINESS PRODUCTS**
Motion to approve contract for lease/purchase of four new copiers for a monthly payment of \$775.60 to replace outdated equipment:

Teachers' Room Savin 9070 and Savin 9025B
Main Office Savin 9060 + print/scan
Board Office Savin 9240 SP (with print/scan)

- f. **ACCEPTANCE OF HIB INCIDENT REPORT**
Motion to accept January 5 Harassment, Intimidation and Bullying (HIB) Incident Report.
- g. **RESOLUTION TO ACCEPT HIB REPORT**
RESOLVED, that the South Bound Brook Board of Education accepts and affirms the Superintendent's December 12 harassment, intimidation and bullying incident report.

h. SECOND READING OF POLICIES AND REGULATIONS (NEW AND REVISED)

Motion to adopt, for second reading and adoption, the following Policies and Administrative Regulations:

0168	Recording Board Meetings (Revised)
5519	Dating Violence at School (New)
6424	Emergency Contracts (Revised)
6472	Tuition Assistance (New)
8505	School Nutrition (Revised)
9180	School Volunteers (Revised)
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/ Assistants (Revised)

i. APPROVAL OF REVISED CURRICULA FOR MATH AND SCIENCE
Motion to approve revised curricula for Math (K-2) and Science (K-8).

j. APPROVAL OF NJQSAC STATEMENT OF ASSURANCE 2011-12
Motion to approve NJ Quality Single Accountability Continuum (QSAC)
Statement of Assurance – School Year 2011-12 (attached).

k. RENEWAL OF AGREEMENT BETWEEN SOUTH BOUND BROOK BOARD
OF EDUCATION AND THE AMERICAN RED CROSS OF GREATER
SOMERSET COUNTY

Motion, as part of the Emergency Management Plan with the Borough of South Bound Brook Borough, that the agreement adopted January 6, 2000 between the Board of Education and the American Red Cross be renewed. This Agreement allows the use of the Robert Morris school as a mass care shelter for the victims of disasters.

l. APPROVAL OF CONTRACT WITH FRANKLINCOVEY CLIENT SALES, INC.
Motion, as recommended by the superintendent, to contract with FranklinCovey Client Sales, Inc. to provide “Leader in Me Lighthouse Team Training” on March 19, 2012 at a cost of \$2,500 plus \$95 per participant for materials, as well as shipping, handling, and expenses for travel, lodging and meals for Facilitator or Presenter.

APPROPRIATION LINE 11-209-100-320

m. CONTRACT WITH YOUNG AUDIENCES OF PRINCETON, NJ

Motion to enter into service contract with Young Audiences of Princeton, NJ, for a program called *American Footsteps* at no cost to the district, to be funded by a grant from the Dodge Dance 2012 Subsidy in the amount of \$1,210.00.

Motion to approve above action items A, C, and F-M. (Item B was removed, item D was tabled, and Mrs. Lih-Thiessen abstained on item E)

MOTION: Mrs. Sarboukh SECOND: Mrs. Noll ROLL CALL
VOTE: 6-0

ITEM E VOTE: 5-0-1 (Motion passed, Mrs. Lih-Thiessen abstained)

COMMITTEE REPORTS

BOUND BROOK: Mr. Allen reported that he attended a committee meeting, not a full meeting.

NEGOTIATIONS: Mrs. Sarboukh reported that the committee has met and is preparing to start negotiations with the SBBEA.

OLD BUSINESS

Mrs. Lih-Thiessen had sent correspondence to Bound Brook High School requesting open school choice slots be held for South Bound Brook students. She also sent correspondence following up on Mr. Terry Hoben's correspondence to us.

NEW BUSINESS

There was a brief discussion on making the staff aware of some safety issues that had occurred at other schools. The administration informed the board that as part of HIB training these types of issues would be addressed.

RECOGNITION OF PUBLIC

No public comment.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:30 p.m.

MOTION: Mrs. Noll SECOND: Mrs. Esposito VOTE: 6-0

Respectfully submitted,

John A. Gomez, Board Secretary/
School Business Administrator

