

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 22, 2007

CALL TO ORDER

The meeting was called to order at 7:35 p.m. in room 140 of Robert Morris School by board president Peter Allen with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Bolmer, Mrs. Lih-Thiessen, Mrs. Sarboukh.
Mrs. Esposito arrived at 7:43 p.m.

ABSENT: Mrs. Santora

Also present were: Dr. Carol Rosevear, superintendent; Mrs. Patricia Leonhardt, business administrator/board secretary; staff members Mrs. Quinlan, Ms. Fallon and Mr. Butkus; and Mrs. Kathy Conner.

APPROVAL OF AGENDA AND ADDENDUM

Motion to accept the agenda and addendum as distributed to board members.

MOTION: Mrs. Bolmer SECOND: Mrs. Sarboukh VOTE: 5-0

APPROVAL OF MINUTES — FEBRUARY 1, 2007

Motion to approve minutes from the February 1, 2007 Regular Meeting.

MOTION: Mrs. Bolmer SECOND: Mrs. Lih-Thiessen VOTE: 5-0

NOTE: Mrs. Esposito arrived at this time and acted on all remaining business of the meeting.

SUPERINTENDENT REPORT

- **Presentation of Professional Development Plan -- Mrs. Quinlan:** Dr. Rosevear reviewed the process of having our Professional Development Plan approved. She thanked Mrs. Quinlan and her committee for their hard work. Mrs. Quinlan reviewed the plan for the board and gave a presentation on how data for the plan is collected, analyzed and then used for the development of the plan.
- **Presentation by Kristina Fallon, Media Specialist:** Dr. Rosevear Introduced Kristina Fallon, who gave a presentation on the media center, focusing on its current contents and wishes for purchasing additional resources, one of which was World Book Online. Temporarily, we have access to this facility, giving our staff a chance to assess the product's value. Also discussed was United Streaming, for which we had a trial subscription which has now expired. Finally, our automated catalogue was discussed,

which we would like to make Internet accessible. Discussion was held regarding having the Bound Brook librarian make a presentation at our school.

RECOGNITION OF PUBLIC

No comments or questions at this time.

CONSENT ITEMS

a. **APPROVAL OF PAYROLLS AND PAYMENT OF BILLS**

Motion to approve payment of bills per warrant listing dated February 22, 2007 in the amount of \$419,439.90, as well as payrolls for January, 2007 in the amount of \$344,044.98.

b. **BOARD SECRETARY'S REPORT**

Motion to approve Board Secretary's Report dated January 31, 2007 indicating a cash balance of \$1,173,371.16.

c. **TREASURER'S (CONSULTANT) REPORT**

Motion to approve Treasurer's Report dated January 31, 2007 indicating a cash balance of \$1,173,371.16.

Motion to approve the above consent items, a-c.

MOTION: Mrs. Sarboukh

SECOND: Mr. Ambrose

ROLL CALL
VOTE: 6-0

CORRESPONDENCE

- a. Letter from county superintendent acknowledging receipt and acceptance of the 2005-2006 QAAR and required statements of assurance.
- b. Letter from Eva M. Nagy, Chairperson, Somerset County Professional Development Board, notifying us that our District Professional Development Plan for 2007-2008 has been accepted.
- c. Thank you note from Margo Yarashas for her retirement gift.
- d. Email to Pat Leonhardt from Assemblyman Bateman regarding property taxes.
- e. Email to Barbara Malone from Assemblyman Bateman regarding property taxes.

ACTION ITEMS (ROLL CALL VOTE)

- a. **APPROVAL OF SUBSTITUTE TEACHER FOR THE 2006-2007 SCHOOL YEAR**
Motion to approve the following substitute teacher for the 2006-2007 school year (September 1, 2006 through June 30, 2007): Farzana Siddiqui
- b. **PURCHASE OF NEW COPIERS**
Motion to authorize Business Administrator Patricia Leonhardt to enter into a contract on behalf of the South Bound Brook Board of Education with Stewart Business Systems for the leasing of four copy machines, as per the details attached.

- c. ACCEPTANCE OF \$315 FROM HOPE ACADEMY CHARTER SCHOOL FOR TEXTBOOKS
 Motion to accept payment of \$315.00 from Home Academy Charter School for unused Connected Math books.
- d. APPLICATION FOR FINAL PAYMENT FROM NJ SCHOOLS CONSTRUCTION CORPORATION
 Motion to apply for payment of \$2,354 representing final moneys due the South Bound Brook Board of Education from the NJ Schools Construction Corporation for the Classroom Lighting Replacement project.
- e. APPROVAL OF 2007-2008 DISTRICT PROFESSIONAL DEVELOPMENT PLAN
 Motion, as recommended, that the district Professional Development Plan for 2007-2008 be approved. The Somerset County Professional Development Board has reviewed and accepted the plan.
- f. CONTRACT WITH SUBSTITUTE SERVICE FOR 2007-2008
 Motion to enter into a contract with The Substitute Service for the scheduling of substitute teachers for the 2007-2008 school year at a cost of \$1,692.00.
- g. NEEDS ASSESSMENT AND COMPREHENSIVE EQUITY PLAN
 Motion to authorize the South Bound Brook school district's Affirmative Action Team to conduct a needs assessment and develop a Comprehensive Equity Plan.
- h. TUITION FOR OUT-OF-DISTRICT PLACEMENT FOR 2006-2007
 A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placement for the 2006-2007 school year (July 1, 2006 through June 30, 2007):

<u># STUDENTS</u>	<u>DESTINATION</u>	<u>COST</u>
1	East Mountain School	\$45,554.40 prorated (\$253.08 per diem)

Motion to approve action items a-h.

ROLL CALL

MOTION: Mrs. Sarboukh

SECOND: Mr. Allen

VOTE: 6-0*

*Vote on item B not unanimous; Mrs. Lih-Thiessen abstained. Motion carried, 5-0-1.

COMMITTEE REPORTS

BOUND BROOK BOARD OF EDUCATION: There was discussion concerning a lapse in attendance procedure. Additionally, notification of half-days seems to be lacking.

FINANCE COMMITTEE: State aid figures are pending. Once announced, a committee meeting will be held to discuss the impact on the proposed budget.

OLD BUSINESS

Surveys – Dr. Rosevear reported that the survey deadline is February 28. She will be meeting with the administration to discuss the analysis.

Senior Computer Program – Mr. Ambrose questioned whether we charge our seniors for the computer program. Dr. Rosevear will investigate.

NEW BUSINESS

Traffic Control – Mrs. Bolmer brought up that Madison Street is dangerous in the morning.

Gymnasium – Mr. Allen reported that he heard there are loose screws in the bleachers.

School Report Card – Mr. Ambrose questioned some Category One counts.

Media Center – Various options for renovating the media center were discussed, as well as the submitted proposals for the architectural work.

Ice – Mrs. Lih-Thiessen reported that there is ice on the sidewalks near Memorial Park. Mr. Budd will be notified.

Trip – Mrs. Bolmer attended the Princeton-Cornell game arranged through Mrs. Butynes.

Somerset County School Board Student Award – Erica Bolmer is this year's recipient.

Motion to authorize BSA&A to move forward to create a media center renovation proposal for \$1,950.00.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Bolmer

ROLL CALL
VOTE: 6-0

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT TO EXECUTIVE SESSION

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on February 22, 2007 to discuss
 - Negotiations
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 45 minutes.
- d. Action will not be taken upon return to Open Session.

MOTION: Mrs. Bolmer

SECOND: Mrs. Sarboukh

VOTE: 6-0

NOTE: Mr. Ambrose left at this time (9:36 p.m.), and Mrs. Lih-Thiessen left at 10:20 p.m. during Closed Session.

RETURN TO OPEN SESSION

Motion to return to Open Session at 10:30 p.m.

MOTION: Mrs. Sarboukh

SECOND: Mr. Allen

VOTE: 4-0

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 10:31 p.m.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Esposito

VOTE: 4-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary