

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 1, 2007

CALL TO ORDER

The meeting was called to order by board president Peter Allen at 7:35 in room 140 or Robert Morris School with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Bolmer and Mrs. Lih-Thiessen. Mrs. Esposito arrived at 7:42 and Mrs. Santora at 8:18.

ABSENT: Mrs. Sarboukh

Also present were: Dr. Carol Rosevear, superintendent; Mrs. Patricia Leonhardt, Board Secretary/Business Administrator; Mr. Dennis Donahue, principal and 21 members of the public.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve the agenda and addendum as distributed to board members.

MOTION: Mr. Ambrose

SECOND: Mrs. Bolmer

VOTE: 4-0

APPROVAL OF MINUTES — JANUARY 18 AND JANUARY 25, 2007

Motion to approve minutes from the January 18, 2007 Regular Meeting and Closed Session, as well as minutes from the January 25, 2007 Special Meeting and Closed Session.

MOTION: Mrs. Bolmer

SECOND: Mrs. Lih-Thiessen

VOTE: 4-0

SUPERINTENDENT REPORT

Dr. Rosevear:

- ✓ Called the audience's attention to the notes and projects which are expressions of appreciation for our board of education
- ✓ Introduced Mr. Donahue, principal, who in turn introduced the Artists in Education two-year program. This year's artist, Patricia Flynn, then entered with the young Robert Morris 2-3-4th grade artists, with a wonderful presentation which was capped with a standing ovation from the audience. Ms. Flynn complimented all of Robert Morris School for being such a wonderful place to be!

NOTE: Mrs. Esposito and Mrs. Santora arrived during this presentation and acted on all remaining business of the meeting.

- ✓ Reported on Mrs. Turbowitz's selection as Teacher of the Year.
- ✓ Showed the board that the newest copy of the Patriot Press has both English and Spanish copies of the Community Survey attached. Additionally, the survey can be accessed through a link from our web site.
- ✓ Discussed the fire alarm activation on Monday evening. The culprit seems to be our kiln.
- ✓ Followed up on the status of the bomb scare investigation.

RECOGNITION OF PUBLIC

No comments at this time.

CORRESPONDENCE

- a. Letter from Theresa Fisher and Shawna Romano indicating they are now Highly Qualified Paraprofessionals and that they appreciate the support of our board and administration..

ACTION ITEMS (ROLL CALL VOTE)

- a. APPROVAL OF SUBSTITUTE SECRETARY FOR THE 2006-2007 SCHOOL YEAR
Motion to approve the following substitute secretary for the 2006-2007 school year (September 1, 2006 through June 30, 2007):
Cindy Bowser
- b. APPROVAL OF TRANSFERS IN THE 2006-2007 SCHOOL BUDGET
Motion to approve following list of transfers in the 2006-2007 school budget, made to avoid over expenditure of funds and reallocate salary moneys:

FROM:	TO:	
11-213-100-101 Res Rm Sal	11-190-100-106 Aides	\$32,000.00
11-209-100-106 BD Aide	11-230-100-101 BSI Sal	12,420.00
11-000-262-520 Insurance	11-000-219-320 Purch Serv	7,800.00
11-000-262-520 Insurance	11-000-213-101 Health Sal	2,200.00
11-000-262-520 Insurance	11-000-213-500 Purch Serv	5,000.00
11-204-100-106 LLD Aide	11-000-218-104 Sal Guidance	5,000.00
11-000-221-104 Sal Other Prof	11-000-230-331 Legal	8,000.00
11-204-100-106 LLD Aide	11-230-100-101 BSI Sal	7,528.00
11-204-100-610 LLD Gen Supp	11-230-100-101 BSI Sal	1,207.00
11-230-100-101 BSI Sal	11-105-100-101 PreK Sal	2,000.00
11-230-100-101 BSI Sal	11-110-100-101 Kindergarten	1,000.00
11-213-100-610 Res Rm Supp	11-110-100-101 Kindergarten	1,000.00
11-000-240-530 Telephone	11-000-230-331 Legal	9,843.00
11-215-100-106 PKD Aide	11-230-100-101 BSI Sal	6,000.00
11-213-100-610 Res Rm Supp	11-230-100-101 BSI Sal	1,050.00
11-213-100-640 Res Rm Books	11-230-100-101 BSI Sal	1,193.00
11-215-100-610 PKD Supp	11-230-100-101 BSI Sal	873.00
11-105-100-101 PreK Sal	11-110-100-101 Kindergarten	755.00
11-212-100-106 Aide Sal	11-230-100-101 BSI Sal	3,000.00
11-212-100-106 Aide Sal	11-000-222-101 Librarian	3,210.00
11-000-270-514 Spec Ed Trans	11-000-222-101 Librarian	29,225.00
11-110-100-101 Kindergarten	11-230-100-101 BSI Sal	23,812.50

- c. **ANNUAL SCHOOL BOARD ELECTION**
Motion to approve scheduling of annual school board election for Tuesday, April 17, 2007. Polls will be open from 2 p.m. to 9 p.m.
- d. **POSTING OF ELECTION NOTICES**
In accordance with Statute (18A:14-6, amended), the Election Budget Notice must be posted on school houses located in the district. The board of education must also designate the public place(s) to post such notices. It is recommended that such notices be posted at the following locations:
 - 1. Borough Hall
 - 2. Krauszer's
 - 3. Town's Farmers Market
 - 4. Jimmy's Deli
 - 5. Joe's Meat Market
 - 6. Main Street Liquors
- e. **AUTHORIZATION TO ADVERTISE FOR ABSENTEE BALLOTS**
It is recommended that the Somerset County Educational Services Commission be authorized to advertise for absentee ballots in the Courier-News. The cost is to be divided among participating districts.
- f. **DAY/TIME FOR DRAWING OF NAMES FOR POSITIONS ON THE BALLOT**
The drawing of the names for ballot position shall be performed by the Secretary of the Board of Education. The Secretary of the Board of Education shall make public announcement at the drawing of each name, the order in which the name is drawn and the term for which the drawing is made. The drawing of names for ballot position will be held in the Board of Education Office as per time lines established by law.
- g. **PUBLIC HEARING ON THE 2007-2008 PROPOSED SCHOOL BUDGET**
It is recommended that the day/time of the public hearing on the 2007-2008 proposed school budget be scheduled for March 29, 2006 at 7:30 p.m.
- h. **DATE OF ANNUAL ORGANIZATION MEETING**
All Type II boards of education, including regional districts, shall organize annually on any day of the first or second week following the annual school election (18A:10-3). The dates for the annual organization meeting must be between Monday, April 23, 2007 and Friday, May 4, 2007. Motion to schedule the organization meeting of the South Bound Brook Board of Education for Thursday, April 26, 2007 at 7:30 p.m. in room 140 of Robert Morris School.
- i. **MOTION FOR APPROVAL FOR SCHOOL BUSINESS ADMINISTRATOR TO ATTEND WORKSHOP**
Motion to approve the attendance of School Business Administrator Patricia Leonhardt to attend a NJASBO workshop "Just Ask" on February 15, 2007 and to receive reimbursement for incurred expenses.

- j. PURCHASE OF NEW COPIERS (VOTE NOT TAKEN)
Motion to authorize Business Administrator Patricia Leonhardt to enter into a contract on behalf of the South Bound Brook Board of Education with Stewart Business Systems for the leasing of four copy machines, as per the details attached.

Motion to approve action items a-i (Item j was removed from the agenda).

MOTION: Mrs. Santora SECOND: Mr. Allen ROLL CALL
VOTE: 6-0

COMMITTEE REPORTS

FINANCE COMMITTEE: Mr. Ambrose reported that the committee met for a preliminary discussion of the budget. More work will be needed. Mention was made of an avenue to enlist Hamburger Helper's assistance with class trip funding. Dr. Rosevear discussed various initiatives underway to help promote budget passage.

OLD BUSINESS

LDTC: The opening for an LDTC in the Child Study Team still exists.

TECHSPO: Dr. Rosevear reported on a few educational ideas Mr. Donahue is investigating.

FACILITY USAGE: Dr. Rosevear reported on Mrs. Piazzolla's request for expanded building usage. The decision was to decline some of the requests, while making modifications to the schedule for others. Mrs. Leonhardt will investigate whether Saturday hours can be changed from 9-12 to 8-12 and if Wednesday nights can be substituted for the extra Saturday requests.

PERSONNEL: Questions arose concerning the coverage for Mrs. Yarashas' LMS responsibilities. Dr. Rosevear will pursue.

NEW BUSINESS

LRFP – Library: Dr. Rosevear reported that investigation has begun regarding updating of the media center. Further details will be available at the February 13 board meeting.

RECOGNITION OF PUBLIC

No questions or comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:55 p.m.

MOTION: Mrs. Santora SECOND: Mrs. Bolmer VOTE: 6-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary