

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 9, 2010

CALL TO ORDER

The meeting was called to order by board president Allison Lih-Thiessen at 7:31 in room 140 of Robert Morris School with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mrs. Lih-Thiessen, Mrs. Noll, Mrs. Sarboukh. Mrs. Santora arrived at 7:45 p.m. and Mrs. Esposito at 8:09 p.m.

ABSENT: Mr. Ambrose

Also present: Dr. Goeke, superintendent/principal; Mr. Marra, business administrator/board secretary; Mr. Miller and Mr. Swisher from Suplee, Clooney; staff members Ms. Kalacheva and Ms. Drury; and Kathy Conner.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve agenda and addendum as distributed to board members.

MOTION: Mrs. Sarboukh SECOND: Mrs. Noll VOTE: 4-0

APPROVAL OF MINUTES – NOVEMBER 18, 2010

Motion to approve minutes of November 18, 2010, Regular Meeting and Closed Session.

MOTION: Mrs. Noll SECOND: Mrs. Lih-Thiessen VOTE: 4-0

RECOGNITION OF PUBLIC

Kathy Conner asked if the district is considering shared services for the Business Administrator position.

SUPERINTENDENT'S REPORT

Mr. Robert Swisher of Suplee, Clooney & Company did a presentation on the 2009-2010 CAFR. There were no audit recommendations.

Dr. Goeke reported on the following:

1. High School Night was a success.
2. First meeting of the I and RS team. Reorganized to meet state standards.
3. Hiring of Curriculum Coordinator and LDTC.
4. Visited senior citizens.
5. Attended tree lighting.
6. Superintendents' Roundtable.
7. Attendance at workshop "The Puzzle of Special Education Cost Containment: Examining the Law and Models that Work."
8. QSAC visits January 5 and January 24.
9. Working on the budget.

CONSENT ITEMS

- a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS
Motion to approve payment of bills per warrant listing dated December 9, 2010 in the amount of \$626,813.25, as well as payrolls for November 2010 in the amount of \$381,282.37.
- b. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Reports dated November 30, 2010 indicating a cash balance of \$1,955,076.72.
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Reports dated November 30, 2010 indicating a cash balance of \$1,955,076.72.

Motion to approve the above consent items a-c.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Noll

ROLL CALL
VOTE: 4-0

CORRESPONDENCE

- a. Letter to Division of Pensions and Benefits from Mrs. Lih-Thiessen regarding the annual calculation of pension liability.
- b. Letter of resignation from Joseph Marra.

ACTION ITEMS A-N

- a. ACCEPTANCE OF AUDIT REPORT
In accordance with Chapter 22A, PL 1951 (NJSA 18A:23-1), within thirty days following receipt of audit (Comprehensive Annual Financial Report for the fiscal year ending June 30, 2010), the Board of Education shall, at its regularly scheduled meeting to which the public is admitted, cause the recommendations of the auditor to be read and discussed and duly noted

in the minutes. In the 2009-2010 audit, there were no recommendations.

b. RESOLUTION ESTABLISHING THE MAXIMUM ALLOWABLE CAPITAL RESERVE DEPOSIT AMOUNT

WHEREAS, the Department of Education required New Jersey school districts to annually approve the maximum allowable Capital Reserve Account deposit amount; and

WHEREAS, the Capital Reserve Account is established to support Long Range Facilities Plan project;

NOW THEREFORE BE IT RESOLVED, that the South Bound Brook Board of Education has approved a capital reserve deposit in an amount not to exceed \$2,953,965, which represents 49% of the long range facilities plan submitted by the Board of Education to the New Jersey Department of Education in the amount of \$6,028,500 (adjusted) filed in December of 2005. The total estimated state support is fifty-one percent (51%) of the total amount or \$3,074,535.

c. APPROVAL OF CONTRACT WITH NEWMARK SCHOOL TO PROVIDE CONSULTATION AND TRAINING TO BD AND CST STAFF
Motion, as recommended by the superintendent, to contract with Newmark School to provide consultation and training at the following rates:

| | |
|--|------------|
| On site visits, 3 hours/week @ \$150/hour | \$8,250.00 |
| Services at Newmark @ \$250/day (up to 4 days) | 1,000.00 |
| Total | \$9,250.00 |

APPROPRIATION LINE 20-460-100-500

d. PERCENTAGE LIMITS FOR SCHOOL CHOICE

Motion to approve the following percentage limits for South Bound Brook school students choosing inter-district public school choice by limiting the number of students participating in the choice program to 10% of the number of students per grade level and/or 15% of the total number of students enrolled in the district, as per NJAC 6A:12-4.1, i.ii.

e. JOINT TRANSPORTATION AGREEMENT WITH BOUND BROOK
RESOLVED, that the South Bound Brook Board of Education approves the Joint Transportation Agreement between the Bound Brook Board of Education (host district) and the South Bound Brook

Board of Education (joiner district) for the 2010-2011 school year from September 1, 2010 through June 30, 2011 as per the following:

| <u>Route #</u> | <u>START</u> | <u>Description</u> | <u>Cost</u> |
|----------------|--------------|--------------------|-------------|
| VTAMST | 9/1/10 | SC Vo-Tech (AM) | \$5,241.18 |
| VTPMST | 9/1/10 | SC Vo-Tech (PM) | 2,475.00 |

APPROPRIATION LINE 11-000-270-513

- f. JOINT TRANSPORTATION AGREEMENT WITH GREEN BROOK RESOLVED, that the South Bound Brook Board of Education approves the Joint Transportation Agreement between the Green Brook Board of Education (host district) and the South Bound Brook Board of Education (joiner district) for the 2010-2011 school year from November 17, 2010 through June 15, 2011 as per the following:

| <u>Route #</u> | <u>START</u> | <u>Description</u> | <u>Cost</u> |
|----------------|--------------|--------------------|-------------|
| 209TOPS | 11/17/2010 | SC Vo-Tech | \$182.00 |

APPROPRIATION LINE 11-000-270-513

- g. TUITION FOR CHARTER SCHOOL STUDENTS FOR 2010-2011
A motion is necessary for inclusion in the minutes to accept the following costs for charter school students for the 2010-2011 school year (September 1, 2010 through June 30, 2011):

| <u>STUDENTS</u> | <u>DESTINATION</u> | <u>COST</u> |
|-----------------|--|-------------|
| 6 | Central Jersey Prep Charter Sch 10-000-100-561 | \$97,964.00 |

APPROPRIATION LINE 11-000-100-561

- h. APPROVAL OF CONTRACT WITH PEDIATRIC WORKSHOP TO PROVIDE PHYSICAL THERAPY SERVICES
Motion, as recommended by the superintendent, to contract with Pediatric Workshop to provide physical therapy at the following rates for the 2010-2011 school year (September 1, 2010 through June 30, 2011), not to exceed \$2,500.00:

| | |
|---------------------------------|---------|
| Per 40-minute treatment session | \$81.00 |
|---------------------------------|---------|

APPROPRIATION LINE 20-252-200-300

i. MOTION FOR APPROVAL TO ATTEND WORKSHOPS

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

| | | | |
|-------------|-----------|---------|----------------------|
| S. Bartocci | 1/27, 3/2 | \$55.42 | Trenton, NJ |
| S. Asher | 4/12 | \$26.47 | Designed Instruction |
| M. Mirassol | 1/18-19 | \$0 | Classroom strategies |
| | 2/7-8 | \$0 | Establishing control |

j. EMPLOYMENT OF PHYLLIS ABDUL-RAHEEM

Motion, as recommended by the superintendent, to employ Phyllis Abdul-Raheem as Curriculum Coordinator/Math Specialist and NCLB Coordinator in the South Bound Brook school district for the 2010-2011 school year (February 9, 2011 through June 30, 2011). Ms. Abdul-Raheem will be placed on step 18 of the MA+15 salary guide, or \$80,845 (prorated).

| | | |
|---------------------|----------------|---------------------------|
| APPROPRIATION LINES | 11-000-221-104 | \$76,345.00 |
| | 20-234-200-100 | \$4,500.00 (NCLB Title I) |

k. EMPLOYMENT OF RALPH VEGLIA, LDTC

Motion, as recommended by the superintendent, to employ Ralph Veglia as LDTC in the South Bound Brook school district for the 2010-2011 school year (January 4, 2011 through June 30, 2011). Mr. Veglia will be placed on step 14 of the MA+15 salary guide, or \$68,505 (prorated).

APPROPRIATION LINE 11-000-219-104

l. ACCEPTANCE OF SCHOOL SAFETY PLAN

Motion to accept the Comprehensive District-wide School Safety Health and Safety Plan to be submitted to the Executive County Superintendent of Schools.

m. RESIGNATION OF JOSEPH MARRA, BUSINESS ADMINISTRATOR

Motion to accept, with regret, the resignation of School Business Administrator/Board Secretary Joseph Marra, effective January 23, 2011.

n. CORRECTIVE ACTION PLAN

The Comprehensive Annual Financial Report (CAFR) for fiscal year ended June 30, 2010 was accepted at the December 9, 2010 meeting, Board Action Item A. The South Bound Brook Board of Education is required to submit to the Executive County Superintendent (ECS) a Corrective Action Plan whether or

OLD BUSINESS

None presented.

NEW BUSINESS

Allison Lih-Thiessen discussed the quality of the student picture vendor. Dr. Goeke will investigate some alternatives.

Four South Bound Brook students made the interscholastic basketball team.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:05 p.m.

Respectfully submitted,

Joseph J. Marra
Board Secretary/Business Administrator