

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
AUGUST 21, 2008

CALL TO ORDER

The meeting was called to order at 7:38 p.m. in room 140 of Robert Morris School by board president Nancy Santora with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Lih-Thiessen and Mrs. Santora.
Mrs. Bolmer and Mrs. Esposito arrived at 7:43 p.m.

ABSENT: Mrs. Sarboukh

Also present were: Dr. Carol L. Rosevear, Superintendent; Mrs. Pat Leonhardt, Business Administrator and Kevin Settembrino of BSA&A.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve agenda and addendum as distributed to board members.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen VOTE: 4-0

APPROVAL OF MINUTES – June 30, 2008

Motion to approve minutes of June 30, 2008 Regular Meeting.

MOTION: Mrs. Lih-Thiessen SECOND: Mrs. Santora VOTE: 4-0

NOTE: Mrs. Bolmer and Mrs. Esposito arrived at this time and acted on all remaining business of the meeting.

SUPERINTENDENT'S REPORT.

Dr. Rosevear discussed the state's past funding of our school district's projects and the recently enacted legislation funding \$1 billion for capital projects for non-Abbott districts. The administration has contacted the school board's architect of record and selected top priority projects in our Long Range Facilities Plan. They met with Mr. Settembrino and invited him to this meeting.

Mr. Settembrino was introduced, and he discussed what is known at this time about the process of applying for school facilities funding and his proposal for South Bound Brook. The board decided to vote on this matter at a later meeting.

A discussion was held regarding summer projects:

- Bathroom work on schedule and looking great.

- The entire facility is looking wonderful and is ready for the return of our teachers and staff.
- All classroom and other positions have been filled except for a cafeteria aide.

Dr. Rosevear met with the county superintendent and Bound Brook's superintendent to discuss contracts in place through 2008-2009. She also met with a committee of county superintendents (including Trudy Doyle) regarding the proposed county calendar.

Diane Pfister, fourth grade teacher, has submitted her retirement letter effective October 1, 2008. Ms. Pfister has served the district for 40 years. Dr. Rosevear described her as the kind of person who will serve students wherever and whenever needed. She has a particular passion for students in need. We are sorry to see her go and truly appreciate her years of service.

The administrative team has been reviewing every policy in the new policy manual in preparation for the final draft from Strauss Esmay. Revisions will soon be presented to the board for approval.

School calendars have been sent to parents, and we are developing a list of people who should receive copies.

With regard to Community Day, it was suggested that the Board of Education have a table and members volunteer to man it.

An Environmental Club will be instituted this year with funding from a grant. The board would like to see a presentation at a future meeting. There are now standards and documentation required from all clubs and intramural activities.

On August 6, Dr. Rosevear was invited and served as a panelist for a meeting of Young Audiences Arts for Learning of New Jersey.

RECOGNITION OF PUBLIC AND PUBLIC HEARING OF BUSINESS ADMINISTRATOR'S CONTRACT

This evening the South Bound Brook Board of Education invites the public to provide comments on the contract of our Business Administrator, Patricia Leonhardt, whose contract will be voted on at our meeting on Thursday, September 4, 2008.

CONSENT ITEMS

- a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS
Motion to approve payment of bills per warrant listing dated July 17, 2008 in the amount of \$176,670.68 and per warrant listing dated August 21, 2008 in the amount of \$416,047.85 as well as payrolls for July 2008 in the amount of \$155,636.11.
- b. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Report dated June 30, 2008,

- Indicating a cash balance of \$1,254,547.99
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Report dated June 30, indicating a cash balance of \$1,254,547.99.
 - d. Approval of revised November warrant listing, originally approved through November 15. Two payments added before the end of the month result in a total of \$628,347.71 for the month.

Motion to accept above Consent Items, a-d.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen ROLL CALL
VOTE: 6-0

CORRESPONDENCE

- a. Residency check letter (sample) sent to BBHS students by Mrs. Leonhardt.
- b. Thank you note from Mr. Barber.
- c. Letter of retirement from Ms. Diane Pfister.
- d. Letter from BSA&A regarding Media Center renovation with HVAC replacement and toilet room renovation.
- e. Letter to Dr. Rosevear from Trudy Doyle, Executive County Superintendent, approving Business Administrator's contract.

ACTION ITEMS

- a. **APPROVAL OF NURSING SERVICES FOR 2008-2009 SCHOOL YEAR**
Motion to approve daily nursing services for a medically fragile student from July 1, 2008 through June 30, 2009:

Loving Care Agency \$55.00/hour
- b. **EMPLOYMENT OF PART-TIME CLERICAL HELP FOR SUMMER**
Motion, as recommended by the superintendent, to employ Kimberly Leonhardt as temporary clerical help for data input for two days at the hourly rate of \$8.00. Ms. Leonhardt is a high school student.
- c. **APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2008-2009**
Motion to approve the following extracurricular appointments for the 2008-2009 school year:

Interscholastic Basketball	Michael Riley
Cheerleading	
Eighth Grade Advisor	Vincent Reo
Yearbook Advisor	Vincent Reo
Student Council	Susan Asher
Robotics	Jason Kries
Intramural Basketball	Susan Asher

Intramural Volleyball (2)	Susan Asher & Kristine Mintel
Intramural Sportstacking	Sharyn Weikel
Intramural Pickleball	Michael Riley
Intramural Bowling	Sharyn Weikel
Intramural Softball (2)	Joseph Bsarany, Michael Riley
Intramural Flag Football	Joseph Bsarany
Intramural Soccer	Joseph Bsarany
Intramural Hockey	Joseph Bsarany
Intramural Team Handball	Joseph Bsarany
Literary Magazine	Roberta Blake
Chess Club	Jason Kries
Environmental Club (new)	Lidon/Reo (funded by grant)
Morning Duty	Romano/Kordell/Fallon/Riley/Blake

d. EXTENDED SCHOOL YEAR ADDITIONAL STAFFING

Motion, as recommended by the superintendent, to approve the following summer employees in addition to those approved in June, 2008:

Amy Vitale, LLD aide	\$46/day
Helene Murray, nurse	\$115/day
Lois Menkin, O/T	\$65/hour
Leslie Marcks, P/T	\$75/session

e. APPROVAL OF LUNCH PRICES FOR THE 2008-2009 SCHOOL YEAR

Motion to approve the following lunch prices for the 2008-2009 school year:

STUDENT PRICE LIST

Student Lunch Price	1.80
Reduced Lunch Price	.40
Faculty Lunch Price	2.40
Student Breakfast	1.15
Faculty Breakfast	1.55

LUNCH ENTRÉE

All Lunch Entrée & Bread	1.65
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DESSERTS

Fresh Fruit	.55
Cookie	.50
Baked Snacks/Chips	.65
Yogurt	1.25
Nutrigrain Bar	.90
Granola Bar	.85
Ice Cream	.70 – 1.25

BEVERAGES

Milk	.45
Juice, 5.5 oz.	.65
Iced Tea	.65
Spring Water, 16 oz.	1.00
Fruit Water	1.25

f. TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2008-2009

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2008-2009 school year (July 1, 2008 through June 30, 2009):

<u>#</u>	<u>ID#</u>	<u>DESTINATION</u>		<u>COST</u>
3	9981557548	Newmark School	each	\$42,352.20
	2780629154	"		
	1029790434	"		
1		Newgrange School		42,768.96
1	8051537233	Cerebral Palsy		76,996.50
1	7990296783	SC Voc Tech		*13,000.00
2	4904746352	East Mountain School	each	50,859.00
	4904746352	"		
1		Katzenbach (residential)		53,228.00

*This tuition cost will be reimbursed by the State of New Jersey.

g. CORRECTION TO AIDE SALARY (S. ROMANO)

Motion to approve correction to salary approved on June 30, 2008 for Shawna Romano. Step 20 of non-degree salary guide is \$15,282 (not the approved amount of \$15,292, which was a typographical error).

h. RESOLUTION WAIVER OF REQUIREMENTS SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2008-09, and

Whereas, the South Bound Brook Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students

Now Therefore Be It Resolved, that the South Bound Brook Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2008-09 school year.

- i. **AMENDMENT TO IDEA APPLICATION FOR FY08**
Motion to authorize amendment to application for IDEA for fiscal year 2008, to reflect re-allocation of expenditures.
- j. **APPROVAL OF BOUND BROOK HIGH SCHOOL TUITION COSTS FOR 2008-2009**
Motion to accept the following costs for sending students to Bound Brook High School for the 2008-2009 school year (September 1, 2008 - June 30, 2009):

Regular students (101 @ \$13,750)	\$1,388,750.00
- Adjustment for 2005-2006	-141,713.00
Learning Disabilities (1 @ \$20,100)	20,100.00
Behavioral Disabilities (2 @ \$28,850)	57,700.00
TOTAL	\$1,324,837.00

- k. **RETIREMENT OF DIANE PFISTER**
Motion to accept, with regret, the resignation of Diane Pfister, due to retirement, on October 1, 2008. Ms. Pfister has been a teacher in South Bound Brook for 40 years.
- l. **EMPLOYMENT OF SARAH BOLAND**
Motion, as recommended by the superintendent, to employ Sarah Boland as an elementary teacher for the 2008-2009 school year (September 1, 2008 through June 30, 2009). Ms. Boland will be placed on the first step of the BA salary guide at \$44,765.
- m. **APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2008-2009 SCHOOL YEAR**
Motion to approve the following substitute teachers for the 2008-2009 school year (September 1, 2008 through June 30, 2009):
- | | |
|---|--------------------------------|
| Lynn Ballo
(name removed) | Karen Prosper |
| Carri Cruise | Ruthann Seyffart (+ secretary) |
| Maria Gonzalez | Farzana Siddiqi |
| Pocahontas Harris | Kim Sperr |
| Michelle LaFleur | Tara Svolos |
| Jerold Mayer | Nancy Szaroleta |
| Shirley Messinger | Arthur Thomas |
| Rori Bergman | Nina Wysocki |
| Stephanie Haring (replacement for C. Parente) | |
| Chitra Pillai | |
- n. **APPROVAL OF TRANSFERS WITHIN THE 2007-2008 SCHOOL BUDGET**
Motion to approve the attached list of line item transfers in the 2007-

2008 school budget:

o. MOTION FOR APPROVAL TO ATTEND WORKSHOPS

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

P. Leonhardt	9/17/08	NJASBO PD	\$80
C. Rosevear	10/10	NJASA	\$90
S. Landon	9/24-25	Eden Inst ABA Training, Mercer Cty.	\$150

p. MOTION TO APPROVE BOARD OF EDUCATION AND ADMINISTRATION ATTENDANCE AT NJSBA WORKSHOP 2008

Motion to approve the attendance of the South Bound Brook Board of Education, as well as Superintendent Carol Rosevear and Business Administrator Patricia Leonhardt, at the NJSBA Workshop 2008. Workshop is scheduled for October 28th through 30th, for a total registration cost of \$1,100. Lodging to be at convention-affiliated hotel at \$107 per night. Total actual number of lodging nights yet to be determined. Travel and meal reimbursement to adhere to current travel legislation.

q. MOTION TO ACCEPT E-RATE FUNDING FOR THE 2008-09 SCHOOL YEAR

Motion to accept E-Rate funding through the Universal Service Administrative Company, Schools & Libraries Division, for the 2008-09 School Year in the anticipated amount of \$8,082.

r. APPROVAL OF CONTRACT WITH CARYN JANETZKO AS OCCUPATIONAL THERAPIST

Motion, as recommended by the superintendent, to contract with Caryn Janetzko as Occupational Therapist for the 2008-2009 school year (September 1, 2008 through June 30, 2009) at an hourly rate of \$75.00.

(This motion replaces the May 22, 2008 motion approving an hourly rate of \$65.00.)

s. APPROVAL OF TOOLS OF THE MIND CONTRACT

Motion to approve contract with Metropolitan State College of Denver for Tools of the Mind program for the 2008-2009 school year at a cost of \$6,200.00.

t. APPROVAL OF MEGASKILLS TRAINING

Motion to authorize contract with Lois Childers and Marge Mikulin to provide MegaSkills training in the amount of \$1,400.00, to be funded by FY08 No Child Left Behind.

u. INCREASE IN CAFETERIA AIDE HOURLY RATE

Motion to increase hourly rate for Cafeteria Aides to \$10.00. This changes previously approved salaries for the following employees:

J. Csobor
V. Haasz

Motion to approve above Action Items, a through u:

MOTION: Mr. Ambrose SECOND: Mrs. Santora ROLL CALL
VOTE: 6-0

COMMITTEE REPORTS

BOUND BROOK: Mr. Allen reported their marching band has been resurrected. Most staff vacancies have been filled, and they are celebrating the 100th year of the high school.

OLD BUSINESS

AIR CONDITIONING: Mrs. Bolmer mentioned hearing the air conditioning on the weekend. Mrs. Leonhardt will discuss this with Mr. Budd.

NEW BUSINESS

SCHOOL BOARD CONVENTION: At the next meeting, board members will discuss their attendance.

PROPOSED COUNTY CALENDAR: The board expressed reservations concerning a county-wide calendar.

RECOGNITION OF PUBLIC

No questions or comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 10:00 p.m.

MOTION: Mr. Ambrose SECOND: Mrs. Lih-Thiessen VOTE: 6-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary

