

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
AUGUST 16, 2007

CALL TO ORDER

The meeting was called to order by board president Nancy Santora, at 7:41 p.m. in room 140 of Robert Morris School, with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Bolmer, Mrs. Esposito, Mrs. Lih-Thiessen, Mrs. Santora
ABSENT: Mrs. Sarboukh

Also present were Dr. Carol Rosevear, Superintendent; Paul Green, Esq., Board Attorney; and Mrs. Patricia Leonhardt, Board Secretary.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve agenda and addendum as distributed to board members.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen VOTE: 6-0

APPROVAL OF MINUTES – June 21, 2007

Motion to approve the minutes of the June 21, 2007 Regular Meeting.

MOTION: Mrs. Santora SECOND: Mrs. Lih-Thiessen VOTE: 6-0

SUPERINTENDENT'S REPORT

Dr. Rosevear:

- Welcomed the board and attorney Paul Green
- Announced we are thrilled that our district made AYP. An appreciation breakfast will be held for our teachers.
- Noted that Mr. Donahue will attend the September board meeting to present an in-depth analysis of the testing.
- Complimented our custodial staff on their diligence and reported that they are on schedule.
- Reported that enrollment increases in fifth grade have led us to add a new section. An updated programming and staffing plan is attached.

- Said this year's summer program used Study Island, and a survey on the software was distributed. The students gave the program positive feedback.
- Presented the district/school goals and objectives for 07-08. Board members are asked to review and are welcomed to give feedback. Approval of the finished product will be on the September agenda.
- Discussed the district's participation in NJQSAC for 2007-2008.
- Asked board members to fill out the board self-evaluation and bring it to our first September meeting.
- Discussed requirements for the newly mandated board member training.

RECOGNITION OF PUBLIC

No public present.

ADJOURNMENT TO EXECUTIVE SESSION AT 8:12 P.M.

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on August 16, 2007 to discuss:
Personnel Matter
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 30 minutes
- d. Action may be taken upon return to Open Session.

MOTION: Mrs. Bolmer SECOND: Mrs. Lih-Thiessen VOTE: 6-0

RETURN TO OPEN SESSION AT 8:38 P.M.

Motion to return to Open Session at 8:38 p.m.

MOTION: Mr. Allen SECOND: Mrs. Lih-Thiessen VOTE: 6-0

RESOLUTION REGARDING INCREMENT WITHHOLDING

RESOLVED, that the South Bound Brook Board of Education, based upon the recommendation of the Superintendent of Schools, withholds for good cause the employment increment, if any, and the adjustment increment of the employee identified on the attachment for board members for the 2007-2008 school year, for the reasons provided by the Superintendent of Schools and on record with the board members and in the office of the Superintendent, and directs its School Business Administrator/Board Secretary to provide the affected staff member with written notice of this action and the reasons therefore within ten days.

MOTION: Mrs. Lih-Thiessen SECOND: Mrs. Bolmer ROLL CALL
VOTE: 6-0

CONSENT ITEMS

- a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS
Motion to approve payment of bills per warrant listing dated June 30, 2007 in the amount of \$115,895.47 and bills per warrant listing dated July 19, 2007 in the amount of \$124,547.29 and bills per warrant listing dated August 16, 2007 in the amount of \$360,396.55 as well as payrolls for June 2007 in the amount of \$405,102.62 and July 2007 in the amount of \$139,391.32.
- b. BOARD SECRETARY'S REPORT
Motion to approve tentative Board Secretary's Report dated June 30, 2007 indicating a cash balance of \$1,006,759.29
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Report dated June 30, 2007 indicating a cash balance of \$1,006,759.29.

Motion to approve the above consent items, a-c.

MOTION: Mrs. Santora SECOND: Mr. Ambrose VOTE: 6-0 ROLL CALL

CORRESPONDENCE

- a. Letter from Pomptonian president Mark Vidovich indicating a profit for 2006-2007 of \$9,700.
- b. Letter from Paul Green, Esq. indicating withdrawal of grievance.
- c. Letter from David Livingston regarding approval of our Targeted At Risk Aid (TARA) application for 2007-2008 in the amount of \$81,000.

ACTION ITEMS

- a. AUTHORIZATION TO APPLY FOR NO CHILD LEFT BEHIND ALLOCATIONS FOR FY2008
Motion to authorize application for the following allocations under No Child Left Behind (NCLB) for fiscal year 2008:

| | |
|-----------------|-------------|
| Title I | \$64,207.00 |
| Title II Part A | 14,226.00 |
| Title II Part D | 473.00 |
| Title IV | 2,119.00 |
| Title V | 846.00 |
| TOTAL | \$81,871.00 |

- b. AUTHORIZATION TO APPLY FOR IDEA-B FUNDING FOR FY2008
Motion to authorize application for the following allocations under IDEA-B for fiscal year 2008:

| | |
|-----------|--------------|
| Basic | \$135,183.00 |
| Preschool | 5,963.00 |

c. ACCEPTANCE OF NCLB FY07 FUNDING

Motion to accept the following funding for NCLB FY2007 (September 1, 2006 through August 31, 2007):

| | |
|-------------|--------------|
| Title I | \$100,901.00 |
| Title I SIA | 5,920.00 |
| Title IIA | 13,984.00 |
| Title IID | 431.00 |
| Title IV | 2,526.00 |
| Title V | 654.00 |
| | |
| TOTAL | \$124,416.00 |

d. AUTHORIZATION TO AMEND NCLB FY07 APPLICATION TO INCLUDE FY06 CARRYOVER

Motion to authorize the amendment of the FY07 NCLB application to Include FY06 carryover in the following amounts:

| | |
|-------------|----------|
| Title I | 1,127.00 |
| Title I SIA | 94.00 |
| Title IIA | 1,874.00 |
| Title IV | 2,449.00 |
| Title V | 515.00 |

e. ACCEPTANCE OF FUNDING UNDER IDEIA FOR FISCAL YEAR 2007

Motion to accept the following funding for IDEIA FY2007 (September 1, 2006 through August 31, 2007):

| | |
|-----------|--------------|
| Basic | \$130,950.00 |
| Preschool | 5,945.00 |

f. AUTHORIZATION TO AMEND IDEA FY07 APPLICATION TO INCLUDE FY06 CARRYOVER IN THE FOLLOWING AMOUNTS:

| | |
|-----------|--------|
| Basic | 764.00 |
| Preschool | 0 |

g. APPROVAL OF BOUND BROOK HIGH SCHOOL TUITION COSTS FOR 2007-2008

Motion to accept the following costs for sending students to Bound Brook High School for the 2007-2008 school year (September 1, 2007 - June 30, 2008):

| | |
|-----------------------------------|----------------|
| Regular students (106 @ \$12,493) | \$1,324,258.00 |
|-----------------------------------|----------------|

| | |
|--|-----------------------|
| + Adjustment for 2004-2005 | 16,136.00 |
| Learning Disabilities (11 @ \$13,533) | 148,863.00 |
| Behavioral Disabilities (6 @ \$33,259) | 199,554.00 |
| TOTAL | \$1,688,811.00 |

- h. MOTION FOR APPROVAL TO ATTEND WORKSHOPS
 Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

| | | |
|----------------|------|---|
| E. Giafaglione | \$0 | Newgrange School 5/21 Wilson Reading |
| H. Graff | \$0 | Matrix training 7/20 Middlesex Vo-Tech |
| P. Leonhardt | \$75 | NJASBO 10/18 Pension & Legal, Mt. Olive |
| P. Leonhardt | \$75 | NJASBO 9/27 Legal, Mt. Olive |
| P. Turbowitz | \$0 | Travel to/from Somerville Courthouse 8/21 |
| T. High | \$0 | ESTEEMS evaluation meeting 7/10 Rutgers |

- i. TOOLS OF THE MIND PROGRAM
 Motion to authorize contract for Tools of the Mind program for the 2007-2008 school year at a cost of \$6,180.00. The program will be partially funded by the Targeted At-Risk Aid Grant.

- j. TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2007-2008
 A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2007-2008 school year (July 1, 2007 through June 30, 2008):

| <u>#</u> | <u>ID#</u> | <u>DESTINATION</u> | <u>COST</u> |
|----------|------------|--------------------------------|-------------|
| 1 | | Vo-Tech Health/Medical Acd | \$1,000.00 |
| 1 | 8667370198 | NuView (with ESY) | 50,400.00 |
| 1 | | Vo-Tech TOPS program | 14,500.00 |
| 1 | 7479422558 | High Road School | 33,555.60 |
| 1 | 3124568235 | Newgrange School (correction) | 38,507.75 |
| 2 | 1495356962 | East Mountain School | 47,404.80 |
| | 5467895749 | " | 47,404.80 |
| 1 | 4904746352 | East Mountain (1/2 time + ESY) | 27,652.80 |

- k. APPROVAL OF TRANSPORTATION COSTS FOR OUT-OF-DISTRICT PLACEMENTS
 Motion to approve transportation through Somerset County Educational Services Commission for the 2007-08 School Year:

| <u># STUDENTS</u> | <u>DESTINATION</u> | <u>COST</u> |
|-------------------|--------------------|------------------|
| 1 | NuView School | to be determined |

I. PROGRAMMING AND STAFFING PLANS FOR THE 2007-2008 SCHOOL YEAR

Motion, as recommended by the superintendent, that the programming and staffing plans for the 2007-2008 school year be included in the minutes.

m. REVISED EXTENDED SCHOOL YEAR PRESCHOOL DISABLED CLASS AND LEARNING LANGUAGE DISABLED CLASSES

Motion to approve employment of Marci Ashkenas-Praner for Speech at \$75 per hour for the summer program and Evelyn Krongold as substitute aide at \$29.00 per diem and substitute teacher at \$63.80 per diem for the summer program. Revised recommendations attached.

n. APPROVAL OF CONTRACT WITH CARYN JANETZKO AS OCCUPATIONAL THERAPIST

Motion, as recommended by the superintendent, to contract with Caryn Janetzko as Occupational Therapist for the 2007-2008 school year (September 1, 2007 through June 30, 2008) at an hourly rate of \$65.00.

o. APPROVAL OF CONTRACT WITH LESLIE MARCKS AS PHYSICAL THERAPIST

Motion, as recommended by the superintendent, to contract with Leslie Marcks as Physical Therapist for the 2007-2008 school year (September 1, 2007 through June 30, 2008) at the rate of \$75.00 per Session.

p. MOTION TO ACCEPT E-RATE FUNDING FOR THE 2007-08 SCHOOL YEAR

Motion to accept E-Rate funding through the Universal Service Administrative Company, Schools & Libraries Division, for the 2007-08 School Year in the amount of \$9,158.40.

q. APPROVAL OF SUBSTITUTES FOR THE 2007-2008 SCHOOL YEAR

Motion to approve the following substitutes for the 2007-2008 school year (September 1, 2007 through June 30, 2008):

Cindy Bowser, Secretary
Laura Cagle, Teacher
John Castano, Teacher
Carri Cruise, Teacher
Suzanna De Saro, Teacher
Sharon Fell, Teacher
Janine Gould-Avelos, Teacher
Pocahontas Harris, Teacher

Vicki Margaratis, Teacher
Jerold Mayer, Teacher
Joseph Peterson, Teacher
Chitra Pillai, Teacher
Karen Prosper, Teacher
Ruth Ann Seyffart, Teacher
Fern Shegoski, Teacher
Farzana Siddiqi, Teacher
Kim Sperr, Teacher
Nancy Szaroleta, Teacher
Art Thomas, Teacher

- r. APPROVAL OF MOVEMENT ON SALARY GUIDE FOR T. HIGH
Motion to approve movement on salary guide for Therese High, who has accumulated 30 graduate credits beyond her Masters Degree. She will move to step 17 of the MA+30 guide for 07-08, or \$73,745.00, for the 2007-2008 school year (September 1, 2007 through June 30, 2008).
- s. (Item removed from agenda)
- t. APPROVAL OF TRANSFERS WITHIN THE 2006-2007 SCHOOL BUDGET
Motion to approve the attached list of line item transfers in the 2006-2007 school budget:
- u. MOTION TO AUTHORIZE PROFESSIONAL DEVELOPMENT CONTRACT
Motion to authorize contract with Dr. Suzanne Doherty for nine (9) Professional development workshops for the 2007-2008 school year for a total cost not to exceed \$16,000.00. Full funding to be provided through No Child Left Behind (NCLB).
- v. EMPLOYMENT OF PATRICK ROFF AS INSTRUCTIONAL AIDE
Motion, as recommended by the superintendent, to employ Patrick Roff as an instructional aide for the 2007-2008 school year (September 1, 2007 through June 30, 2008). Mr. Roff will be placed on Step 1 of the salary guide at \$12,420.
- w. EMPLOYMENT OF JONI DETHLEFSEN AS INSTRUCTIONAL AIDE
Motion, as recommended by the superintendent, to employ Joni Dethlefsen as an instructional aide for the 2007-2008 school year (September 1, 2007 through June 30, 2008). Ms. Dethlefsen will be placed on Step 1 of the salary guide at \$12,420.

- x. AUTHORIZATION FOR PARTICIPATION IN AFTER SCHOOL PROGRAMS
Motion to authorize participation by South Bound Brook students in two after school programs offered in the Bound Brook school district: Middle Earth (grades 6-8) and Wee People (elementary grades). Transportation to be provided by the programs.
- y. EMPLOYMENT (PART-TIME) OF MARGARET DELANEY FOR 2007-2008 SCHOOL YEAR
Motion authorizing employment of Margaret Delaney as SAC at MA step 18 (\$74,625 pro-rated), contingent upon No Child Left Behind (NCLB) and Municipal Alliance Grant (MAG) funding. This will be a part-time position.
- z. EMPLOYMENT OF PART-TIME CLERICAL HELP FOR SUMMER
Motion, as recommended by the superintendent, to employ Betsy High as part-time clerical help for the remainder of the summer at the hourly rate of \$10.00. Ms. High is a college student.

Motion to approve the above Action Items a-z, with removal of Nadia Cap from item q..

MOTION: Mr. Ambrose

SECOND: Mrs. Santora

ROLL CALL
VOTE: 6-0

COMMITTEE REPORTS

NEGOTIATIONS: A tentative date for mediation with the South Bound Brook Administrators' Association is October 2.

BOUND BROOK: Mr. Allen attended a Bound Brook Board of Education meeting and reported they are happy to have met AYP.

SCESC: Mrs. Esposito needs to resign from her position on the Somerset County Educational Services Commission board.

OLD BUSINESS

RONALD McDONALD HOUSE: Mrs. Bolmer and Mrs. Ciancia visited Ronald McDonald House and presented the collected tabs, which totaled over 18 pounds. The Courier-News will be contacted.

TECHNOLOGY: Mr. Ambrose questioned the status of our technology upgrades. Mrs. Leonhardt reported that the new server is installed and the Student Information System will be Mr. Butkus' highest priority upon his return from vacation.

ROOFING STATUS: Mrs. Leonhardt is investigating all avenues for remediation.

CSA EVALUATION: Mrs. Santora reported that evaluations from all of the board members who handed them in have been compiled. The resulting compilation is in for typing. It was decided to type it now as a draft, and the board will discuss it. The board will review and discuss the instrument currently used to evaluate the CSA (NJSBA) to determine if a change is needed.

NEW BUSINESS

POLICY AND QSAC COMMITTEE: The committee will be scheduled to meet on a weekly basis, and Mrs. Santora has offered to represent the board. Mrs. Lih-Thiessen will be her backup. An ad hoc committee will be established for policy reviews before presentation to the board (Mrs. Lih-Thiessen, Mrs. Bolmer and Mrs. Santora).

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:43 p.m.

MOTION: Mr. Ambrose SECOND: Mrs. Lih-Thiessen VOTE: 6-0

Respectfully submitted,

Patricia Leonhardt
Board Secretary/Business Administrator

ATT: Programming and Staffing