

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
APRIL 14, 2011

CALL TO ORDER

The meeting was called to order at 7:33 p.m. by board president Allison Lih-Thiessen in room 140 of Robert Morris School with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers, the Courier-News and Star-Ledger, at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Esposito, Mrs. Lih-Thiessen, Mrs. Noll. Mrs. Santora arrived at 7:49 p.m.

ABSENT: Mrs. Sarboukh

Also present: Dr. Lorise Goeke, superintendent/principal; Mr. John Gomez, school business administrator; and Mr. Salkeld.

APPROVAL OF AGENDA

Motion to approve agenda as distributed to board members.

MOTION: Mrs. Esposito SECOND: Mr. Ambrose VOTE: 5-0

APPROVAL OF MINUTES – MARCH 24, 2011

Motion to approve minutes of MARCH 24, 2011, Regular Meeting.

MOTION: Mrs. Noll SECOND: Mrs. Esposito VOTE: 5-0

RECOGNITION OF PUBLIC

SUPERINTENDENT'S REPORT

Presentation of Professional Development Plan by Mrs. Quinlan and Mrs. Kroll, who reviewed the goals and objectives contained in the plan.

Dr. Goeke spoke about the governor's interim report and how it attempts to address some of the reforms that he would like to implement. A copy of the report was given to the board. Dr. Goeke then showed the board the new language arts textbook that had

been recently purchased. Dr. Goeke also informed that new smart boards called Mimio boards are wireless access were being installed during the break.

The board had questions concerning the new alert system, which were addressed by Dr. Goeke. The board also had questions regarding item P, elimination of position TCH-RM-SPSV-MD-01. Dr. Goeke explained that the number of special education students would be dropping from 55 to approximately 40 students.

Dr. Goeke reported visits to the borough council and the senior citizens' club. The council was pleased to hear that we created a new class and brought two students back into the district. She also reported that we have been accepted as a Choice School.

We still have not heard the results of our QSAC visit. QSAC will be every five years.

NOTE: Mrs. Santora arrived during the above discussion and acted on all remaining business of this meeting.

CONSENT ITEMS

- a. APPROVAL OF PAYROLLS AND PAYMENT OF BILLS
Motion to approve payment of bills per warrant listing dated April 14, 2011 in the amount of \$373,880.70, as well as payrolls for March 2011 in the amount of \$386,703.81.
- b. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Report dated March 31, 2011 indicating a cash balance of \$1,898,709.62.
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Report dated March 31, 2011 indicating a cash balance of \$1,898,709.62.

Motion to approve the above consent items a-c.

MOTION: Mrs. Noll

SECOND: Mr. Ambrose

ROLL CALL
VOTE: 6-0

CORRESPONDENCE

- a. Letter from Rodney T. Hara of Fogarty & Hara regarding a recent decision affecting the Open Public Meetings Act.

ACTION ITEMS A-Q

- a. ADDITION OF EDUCATIONAL PROGRAM
A motion is necessary adopting the following new program effective September

1, 2010 in addition to those approved on April 29, 2010:

Behavior Disabilities Class

- b. ADJUSTMENT TO 2010-2011 SCHOOL CALENDAR
Motion to adjust the 2010-2011 school calendar to indicate the following: Last week of school will be half days for students (June 20-23).
- c. PURCHASING COOPERATIVE FOR LIBRARY DATABASE SERVICES WITH SOMERSET COUNTY LIBRARY SYSTEM
Motion to explore a purchasing cooperative for library database services through a new shared services initiative with the Somerset County Freeholders and the Somerset County Library Commission, and to authorize Dr. Goeke to sign a non-binding Letter of Intent to participate.
- d. CDK PERSONNEL MANAGEMENT SOFTWARE
Motion, as recommended by the superintendent, to approve the purchase of CDK Personnel Management software. This software is compatible with both our R&L payroll system and the CDK Accounting software that our district has used successfully since 1988. It will ensure compliance with current regulations (see attached excerpt). The first year cost is \$16,490, which includes installation and licensing.
- e. DISPOSAL OF TYPEWRITER
Motion to authorize disposal of a Xerox Memorywriter (typewriter), inventory sticker #0598. Typewriter is of no value and is beyond rehabilitation.
- f. APPROVAL OF SOUTH BOUND BROOK PROFESSIONAL DEVELOPMENT PLAN 2010-2011
Motion, as recommended by the superintendent, to approve the South Bound Brook Professional Development Plan for 2010-2011.
- g. SECOND READING AND ADOPTION OF POLICIES AND REGULATIONS (NEW AND REVISED)
Motion to adopt, for second reading and adoption, the following Policies and Administrative Regulations:

0141.1	Board Members and Term – Sending District (Revised) - <i>Policy</i>
1230	Superintendent's Duties (Revised) - <i>Policy</i>
1522	School-level Planning (Revised) - <i>Policy</i>
2132	School District Goals and Objectives (Revised) - <i>Policy</i>

2414	Programs and Services in High Poverty and High Need School Districts (Revised) – <i>Policy and Regulation</i>
2440	Summer School Session (Revised) – <i>Policy and Regulation</i>
2461	Special Education/Receiving Schools (Revised) – <i>Policy and Regulation</i>
2461.01	Special Education/Receiving Schools – IEP Implementation (Revised) - <i>Regulation</i>
2641.02	Special Education/Receiving Schools – Suspension (Revised) - <i>Regulation</i>
2461.03	Special Education/Receiving Schools – Pupil Records (Revised) – <i>Regulation</i>
2461.04	Special Education/Receiving Schools – Special Education and Related Services (New) - <i>Regulation</i>
2461.05	Special Education/Receiving Schools – IEP Compliance (Revised) - <i>Regulation</i>
2461.06	Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff (New) - <i>Regulation</i>
2461.07	Special Education Receiving Schools – Termination of Placement (New) – <i>Regulation</i>
2461.08	Special Education/Receiving Schools – In-Service Training (Revised) - <i>Regulation</i>
2461.09	Special Education Receiving Schools – Statewide and District-Wide Assessment Programs (New) - <i>Regulation</i>
2461.10	Special Education Receiving Schools – Full Educational Opportunity (New) - <i>Regulation</i>
2461.11	Special Education Receiving Schools – Staff Consultation (New) – <i>Regulation</i>
2461.12	Special Education Receiving Schools – Length of School Day and Academic Year (New) – <i>Regulation</i>
3144	Certification of Tenure Charges (Revised) - <i>Regulation</i>
5561	Use of Physical Restraint (New) – <i>Policy and Regulation</i>
6150	Tuition Income (Revised) - <i>Policy</i>
6220	Budget Preparation (Revised) - <i>Policy</i>
6311	Contracts for Goods or Services Funded by Federal Grants (New) - <i>Policy</i>
6820	Financial Reports (Revised) – <i>Policy</i>

- h. FIRST READING OF AMENDED ADMINISTRATIVE REGULATION 5200, ATTENDANCE
Motion to adopt, for first reading, amended Administrative Regulation 5200, Attendance.

i. APPROVAL OF SUBSTITUTE TEACHER FOR THE 2010-2011 SCHOOL YEAR

Motion, as recommended by the superintendent, to approve the following substitute teacher for the 2010-2011 school year (September 1, 2010 through June 30, 2011):

Rebecca Guyer

j. APPROVAL OF EXPENSES FOR NJASBO WORKSHOP

Motion to approve the following expenses for the business administrator to attend the NJASBO workshop in Atlantic City on June 1-3, 2011:

<u>Participant</u>	<u>Item</u>	<u>Cost</u>	<u>Total Cost</u>
J. Gomez	Hotel	\$100/night	\$200.00
	Conference Registration		150.00
	Travel (224 miles @ .31)		<u>69.44</u>
	TOTAL		\$419.44

k. TRANSFERS WITHIN THE 2010-2011 SCHOOL BUDGET

Motion to approve the attached list of transfers, made to avoid over expenditure of accounts:

l. TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2010-2011

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2010-2011 school year (July 1, 2010 through June 30, 2011):

<u>ID #</u>	<u>DESTINATION</u>	<u>COST</u>
	Somerset Secondary Acd 3/30-6/30	\$4,030.00/month
	Somerville Board of Ed ESY 2010	2,447.71

m. APPROVAL OF CONTRACTS WITH FRANKLINCOVEY CLIENT SALES, INC.

Motion, as recommended by the superintendent, to contract with FranklinCovey Client Sales, Inc. to provide "Leader in Me" workshops on September 6-7 and October 10, 2011. Costs are as follows, plus travel expenses:

September	Consultant daily rate	\$2,400.00
	Materials (each participant)	87.95
October	Consultant daily rate	2,400.00
	IP License	1,000.00

Materials (each participant) 20.00

n. MOTION FOR APPROVAL TO ATTEND WORKSHOPS

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

P. Abdul-Raheem	4/7/2011	\$0.00	New Brunswick, NJ
L. Miller	4/5/2011	38.20	Hoboken Tools of the Mind
S. Reardon	3/29/2011	0.00	Plainfield workshop
S. Tripoli	4/5/2011	38.20	Hoboken Tools of the Mind

o. HONEYWELL INSTANT ALERT FOR SCHOOLS

Motion, as recommended by the superintendent, to approve the purchase of Honeywell Instant Alert for Schools. This is a web based emergency notification and communication service. The annual cost (guaranteed for three years) is \$1,650, and the \$250 setup fee is waived.

p. ELIMINATION OF POSITION

A motion is necessary eliminating the following position, effective June 30, 2011:

MD Teacher (PCR #TCH-RM-SPSV-MD-01)

Motion to approve above action items a-p.

MOTION: Mrs. Santora SECOND: Mrs. Esposito

ROLL CALL
VOTE: 6-0

q. EMPLOYMENT OF MARIA DEMCHER AS LUNCHROOM/PLAYGROUND AIDE

Motion, as recommended by the superintendent, to employ Maria Demcher as a Lunchroom/Playground Aide at \$10.00 per hour for the remainder of the 2010-2011 school year (April 26, 2011 through June 30, 2011).

APPROPRIATION LINE 11-000-262-100

Motion to approve action item q.

MOTION: Mrs. Santora SECOND: Mrs. Esposito

ROLL CALL
VOTE: 5-0-1*

*Mrs. Lih-Thiessen abstained; motion carried.

ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:18 p.m.)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on April 14, 2011 to discuss
--Personnel
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 60 minutes.
- d. No action will be taken upon return to Open Session.

MOTION: Mr. Ambrose SECOND: Mrs. Esposito VOTE: 6-0

RETURN TO OPEN SESSION

Motion to return to Open Session.

MOTION: Mrs. Santora SECOND: Mr. Ambrose VOTE: 6-0

COMMITTEE REPORTS

LEGISLATIVE DINNER WITH NJEA: Senator Bob Smith and a member of congress will speak. We were invited by the RMEA to attend.

BOUND BROOK: Mr. Allen reported their meeting was mostly in closed session.

OLD BUSINESS

Mrs. Noll asked about an increase in the number of classroom aides and expressed hope that the budget will pass.

NEW BUSINESS

None presented.

RECOGNITION OF PUBLIC

No questions or comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 9:46 p.m.

MOTION: Mr. Ambrose SECOND: Mr. Allen VOTE: 6-0

Respectfully submitted,

John A. Gomez, Board Secretary/
School Business Administrator

