

SOUTH BOUND BROOK BOARD OF EDUCATION
ORGANIZATION MEETING
APRIL 25, 2006

CALL TO ORDER

The regular meeting was called to order at 7:35 p.m. in room 140 of Robert Morris School by Board President Nancy Santora with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

REQUIRED OATH TO NEWLY ELECTED MEMBERS

The required Oath of Allegiance was administered to newly elected members Janet Esposito, Nancy Santora and Sharlene Sarboukh:

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and the governments established in the United States and this State, under the authority of the people. So help me God.*

I, _____, do solemnly swear that I possess the qualifications prescribed by law for the office of Member of a Board of Education, am not disqualified as a voter pursuant to R.S. 19:4-1 and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability. So help me God.*

*No individual shall be required to swear or affirm that part of the oaths which states "so help me God."

ELECTION RESULTS

The following election results were reported by Mrs. Leonhardt for inclusion in the minutes:

Current Expense	\$4,914,289	105 Yes	148 No
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Candidates for Three Year Terms

Janet Esposito	184 Votes
Sharlene Sarboukh	181 Votes
Nancy Santora	173 Votes

ROLL CALL

PRESENT: Mr. Allen, Mr. Ambrose, Mrs. Bolmer, Mrs. Esposito, Mrs. Santora and Mrs. Sarboukh.

ABSENT: None

Also present were: Dr. Carol Rosevear, Superintendent; Mrs. Patricia Leonhardt, Business Administrator/Board Secretary; and Mr. and Mrs. Budd.

APPROVAL OF AGENDA AND ADDENDUM

Motion to approve the agenda and addendum as distributed to board members.

MOTION: Mr. Ambrose SECOND: Mrs. Santora VOTE: 6-0

DESIGNATION OF CHAIRPERSON FOR ELECTION OF BOARD PRESIDENT

Motion presented designating Patricia Leonhardt as Chairperson for election of board president.

MOTION: Mrs. Santora SECOND: Mrs. Sarboukh VOTE: 6-0

NOMINATIONS FOR BOARD PRESIDENT

Mrs. Sarboukh nominated Mr. Allen for the office of Board President. Mrs. Leonhardt declared the nominations closed and cast one vote for Mr. Allen, who accepted the nomination.

NOMINATIONS FOR VICE PRESIDENT

Mrs. Esposito nominated Mrs. Sarboukh for the office of Board Vice President. Mrs. Leonhardt declared the nominations closed and cast one vote for Mrs. Sarboukh, who accepted the nomination.

(Meeting was turned over to newly elected board president.)

CONSENT ITEMS TO BE VOTED ON TOGETHER

A. DESIGNATION OF OFFICIAL NEWSPAPER

Motion that the Bound Brook Chronicle, the Star-Ledger and/or the Courier-News be designated as the official newspapers for all legal notices.

B. DESIGNATION OF DEPOSITORY FOR USING DISTRICT FUNDS

Motion that Bank of America, South Bound Brook branch, be designated as the depository for district funds.

C. SIGNATURE AUTHORIZATION

Motion that the Board President or Vice President, School Business Administrator and Treasurer of School Moneys (Consultant) be designated to sign checks, Regular Accounts, and to sign withdrawals from the time open accounts as required.

That the Board President or Vice President and School Business Administrator be designated to sign all checks, Cafeteria Account.

That the Treasurer of School Moneys (Consultant) or School Business Administrator be designated to sign all payroll and agency checks.

That the School Business Administrator be designated for opening and closing of interest-bearing accounts, and

That the Superintendent or School Business Administrator or School Principal be designated to sign all student account checks.

D. DESIGNATION OF SCHOOL ATTORNEY

Motion that the firm of Schwartz, Simon, Edelstein, Celso and Kessler be designated as School Attorneys. Paul Green, Esq. will be the individual from the firm serving as School Attorney. Services to be billed at \$140 per hour for general matters and \$150 for special education, construction and litigation matters. Work by paralegals and law clerks will be billed at \$90 per hour.

E. DESIGNATION OF SCHOOL AUDITORS

Motion that the firm of Suplee, Clooney & Company be designated as School Auditors.

F. DESIGNATION OF SCHOOL ARCHITECTS

Motion that the firm of Buck Simperts Architect & Associates, Inc. of Saddle Brook, NJ, be designated as school architects.

G. DESIGNATION OF INSURANCE AGENTS

Motion that the firm of LDP Consulting, Inc., with Brian Rizer as agent, be designated as Insurance Agent for Medical and Dental Insurance; and

That the firm of McLachlan Kane Insurance Agency, Inc., of Somerville, NJ, be designated for all other insurance needs.

H. DESIGNATION OF BOARD SECRETARY

Motion that Patricia Leonhardt be designated as Board Secretary through June 30, 2007.

I. DESIGNATION OF TREASURER OF SCHOOL MONEYS (CONSULTANT)

Motion that Nicholas W. Barber, Jr. be designated as Treasurer of School Moneys (Consultant).

J. DESIGNATION OF SCHOOL PHYSICIAN

Motion that Jeffrey Kaladas, MD, be reappointed as School Physician for the 2006-2007 school year at a salary of \$4,000.00.

K. JOINT TRANSPORTATION AGREEMENTS WITH SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION AND BOUND BROOK BOARD OF EDUCATION

Motion to approve Joint Transportation Agreement for the 2006-2007 school year with the Somerset County Educational Services Commission and the Bound Brook Board of Education. Fees for SCESC will include pro-rated contract costs plus an administration fee of 5%. Bound Brook Board of Education will be as per contract.

L. PETTY CASH ACCOUNTS

Motion that Dennis Donahue be responsible for disposition of Petty Cash in increments of \$200 to a total not to exceed \$2,000 per year.

M. AFFIRMATIVE ACTION OFFICER/PUBLIC AGENCY COMPLIANCE OFFICER

Motion that Dennis Donahue be designated as the district's Affirmative Action Officer and Public Agency Compliance Officer (PACO).

N. 504 OFFICER

Motion that Dennis Donahue be designated as the district's 504 Officer.

O. NCLB CONTACT PERSON

Motion that Principal Dennis Donahue be designated as the district's NCLB (No Child Left Behind) contact person.

P. TIME/PLACE/DATE FOR REGULAR BOARD OF EDUCATION MEETINGS

Motion that the Board of Education meetings be held in the Robert Morris School, room 140, at 7:30 p.m. on the following Thursdays in 2006-2007:

May 4, 18	Aug 17	Nov 2, 16	Feb 1, 13 (TUE)
Jun 1, 15	Sep 7, 28	Dec 14	Mar 8, 29
Jul 20 (tent.)	Oct 19	Jan 18	Apr 5

Thursday, April 26, 2007 (Organization Meeting)

Q. ANNUAL ADOPTION OF EDUCATIONAL PROGRAMS

In accordance with NJAC 6:8-353, the board of education must, at the Organization Meeting, adopt annually the educational programs of the district. Therefore, a motion is necessary adopting the following programs:

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| 1. Reading/Language/Literature | 19. No Child Left Behind |
| 2. Mathematics | 20. Interscholastic/Intramurals |
| 3. Science | 21. Library/Media Center |
| 4. Social Studies | 22. Family Science |
| 5. Physical Education/Health | 23. Summer School |
| 6. Pre-Algebra/Algebra | 24. Speech |
| 7. Computer/Technology Literacy | 25. Physical/Occupational Therapy |
| 8. Art | 26. BABES/CAP/DARE |
| 9. Music, Vocal/Instrumental | 27. Special Education |
| 10. Gifted/Talented | 28. Life Skills (Character Education) |
| 11. English as a Second Language | 29. School Store |
| 12. World Language/Spanish I | 30. Student Detention |
| 13. Student Council | 31. Educational Trips |
| 14. Family Math | 32. After School Assistance |
| 15. Preschool | 33. Robotics |
| 16. Preschool Disabled | 34. Field Day |
| 17. Kindergarten | 35. SAC |
| 18. Guidance | 36. Family Tools & Technology |
| | 37. Special Education Extended School Year |

R. ANNUAL ADOPTION OF TEXTBOOKS AND PUBLISHERS

Motion to adopt the current textbooks and publishers (list attached).

S. RTK CONTACT PERSON

Motion that Patricia Leonhardt be designated as the district's Right to Know (RTK) contact person.

T. AHERA ASBESTOS PROGRAM MANAGER

Motion that Patricia Leonhardt be designated as the district's Asbestos Hazard Emergency Response Act (AHERA) contact person.

U. CUSTODIAN OF PUBLIC RECORDS

Motion that Patricia Leonhardt be designated as the district's Custodian of Public Records.

V. INTEGRATED PEST MANAGEMENT COORDINATOR

Motion to approve Patricia Leonhardt as the Integrated Pest Management Coordinator for the 2006-07 School Year.

Motion to approve the above Consent Items, A through V.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Esposito

VOTE: 6-0

END OF CONSENT ITEMS

ACTION ITEMS A-G

Motion to approve the following appointments, A-G.

A. NAMING OF DELEGATES AND ALTERNATES

Since the adoption of NJSBA by-laws in March 1993, each district board is required to certify in writing to the Executive Director of the Association, the names of delegates and alternates (one motion at end of appointments):

DELEGATE TO NJSBA	Mrs. Bolmer
LEGISLATIVE CHAIRPERSON	Mr. Ambrose

B. NAMING OF DELEGATE AND ALTERNATE TO SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

DELEGATE TO SCSBA	Mrs. Sarboukh
ALTERNATE TO SCSBA	Mrs. Esposito

C. NAMING OF REPRESENTATIVE TO SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

SCESC	Mr. Allen
ALTERNATE TO SCESC	Mrs. Esposito

D. NAMING OF REPRESENTATIVE TO BOUND BROOK BOARD OF EDUCATION

BOUND BROOK BOE	Mrs. Esposito
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|-----------------------------------|--|
| E. CONSTRUCTION COMMITTEE (Chair) | Mr. Allen
Mrs. Santora
Mr. Ambrose |
| F. FINANCE COMMITTEE (Chair) | Mr. Ambrose
Mrs. Bolmer
Mr. Allen |
| G. NEGOTIATIONS COMMITTEE (Chair) | Mrs. Sarboukh
Mrs. Santora
Mrs. Esposito |

MOTION: Mrs. Sarboukh SECOND: Mrs. Esposito VOTE: 6-0

END OF ORGANIZATION MEETING

APPROVAL OF MINUTES — April 6, 2006

Motion to approve the minutes of the April 6, 2006 meeting.

MOTION: Mrs. Esposito SECOND: Mr. Allen VOTE: 6-0

SUPERINTENDENT REPORT

- Dr. Rosevear noted it is good to be back after spring break.
- Kids Vote supported the sale of ice cream in the cafeteria.
- While all were disappointed with the failure of the budget, Dr. Rosevear does not see this as a lack of support for the good work our school is doing. She expressed her appreciation for the efforts of everyone on behalf of the budget.
- Preliminary conversations have begun with representatives of the borough council concerning possible budget cuts.
- DARE program graduation is scheduled for April 26.
- Gratitude was expressed for all the district's administrative assistants and the wonderful work they do. The board also expressed their appreciation.

RECOGNITION OF PUBLIC

No questions or comments.

CONSENT ITEMS

a. **APPROVAL OF PAYROLLS AND PAYMENT OF BILLS**

Motion to approve payment of bills per warrant listing dated April 25, 2006 in the amount of \$370,609.99, as well as payrolls for the month of March 2006 in the amount of \$374,440.19.

b. **BOARD SECRETARY'S REPORT**

Motion to approve Board Secretary's Report dated March 31, 2006 indicating a cash balance of \$1,290,781.41.

c. **TREASURER'S (CONSULTANT) REPORT**

Motion to approve Treasurer's Report dated March 31, 2006 indicating a cash balance of \$1,290,781.41.

Motion to approve the above consent items a-c.

MOTION: Mr. Ambrose

SECOND: Mrs. Sarboukh

ROLL CALL
VOTE: 6-0

CORRESPONDENCE

- a. Letter of resignation as a board member from Leonard Stys, who will be moving out of South Bound Brook.

ACTION ITEMS (ROLL CALL VOTE)

a. **TUITION FOR OUT OF DISTRICT PLACEMENTS FOR 2005-2006**

A motion is necessary for inclusion in the minutes to accept the following cost for an out-of-district placements for the remainder of the 2005-2006 school year (April 4, 2006 through June 30, 2006).

<u># STUDENTS</u>	<u>DESTINATION</u>	<u>COST (prorated)</u>
1 MT	Alternative High School	\$3499.50/month*
1 JW	TOPS Program 2/28-6/30	\$1205/month

*Correction to original submission on 4/6/06 minutes to correct cost

b. **APPROVAL OF SUBSTITUTE TEACHERS**

Motion to approve the following substitute teachers for the remainder of the 2005-2006 school year:

Nadia Cap, Hillsborough
Norina Sfeir, Somerset, NJ

c. **COLLABORATIVE SERVICES AGREEMENT WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**

Motion to authorize contract with Middlesex Regional Educational Services Commission for the services of a School Social Worker at \$394 per diem.

d. **TERMINATION OF PARTICIPATION UNDER THE NEW JERSEY STATE HEALTH BENEFITS PROGRAM (INCLUDING PRESCRIPTION DRUGS)**

BE IT RESOLVED, that the South Bound Brook Board of Education hereby resolves to terminate its participation in the program (including Prescription Drug Plan), thereby canceling coverage provided by the New Jersey State Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all its active and retired employees.

We shall notify all active employees of the date of their termination of coverage under the program.

We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health and prescription drug insurance program.

We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission.

- e. **MOTION TO AUTHORIZE PURCHASE OF GYMNASIUM BLEACHERS**
Motion to authorize purchase of gymnasium bleachers from Degler-Whiting at a cost not to exceed \$18,500.00.
- f. **PURCHASE OF A QUARTER PAGE AD IN TEACHER RECOGNITION PROGRAM BOOKLET**
Motion presented to purchase a quarter page ad for \$250.00 to congratulate Lorraine Lidon, our Teacher of the Year.
- g. **EMPLOYMENT OF MARY ELLEN LoSARDO, INSTRUCTIONAL AIDE**
Motion to approve employment of Mary Ellen LoSardo, Instructional Aide, as a personal aide for an autistic student. Salary to be \$12,420 prorated for the remainder of the 2005-2006 school year (May 1, 2006 through June 30, 2006).
- h. **APPROVAL OF TRANSFERS WITHIN 2005-2006 SCHOOL BUDGET**
Motion to approve the following transfers in the 2005-2006 school budget, made to avoid over expenditure of accounts:

FROM:	TO:	AMOUNT:
11-000-221-110 (other sal)	11-000-240-103 (admin sal)	\$10,178.00
11-000-100-561 (tuition)	11-000-230-530 (phone)	8,000.00
11-000-262-100 (oper sal)	11-000-240-105 (sch sec sal)	4,867.20
- i. **MOTION TO AUTHORIZE CUSTODIAL SERVICES BID**
Motion to authorize the Business Administration, Patricia Leonhardt, to advertise for bids for custodial services commencing July 1, 2006.

Motion to approve above action items, a through i:

MOTION: Mrs. Esposito SECOND: Mrs. Sarboukh ROLL CALL
VOTE: 6-0

COMMITTEE REPORTS

FINANCE: Mr. Ambrose reported that the Finance Committee met. Tomorrow's planned meeting with the borough council has been postponed (by the council). It is hoped that these meetings can be successful.

BOUND BROOK BOARD OF EDUCATION: Mrs. Esposito reported that Bound Brook's budget failed by a vote of 398-291, as well as all four additional questions. Their board and council are planning to meet on Monday, May 1.

NEGOTIATIONS: Mrs. Sarboukh reported that the Negotiations Committee will be meeting after this evening's board meeting.

OLD BUSINESS

- Lighting — Mrs. Leonhardt reported that Gilbert is meeting with a lighting design consultant and hopes to rectify the situation shortly.
- RMEA Legislative Dinner — all board of education members are signed up to attend the dinner this Thursday, April 27.
- Mrs. Sarboukh questioned the status of the search for the culprit behind the bomb scare. The investigation is ongoing.

NEW BUSINESS

- ▶ NJSBA Annual Delegate Assembly
- ▶ 3 R's for Board Members Middlesex/Somerset County School Boards
- ▶ Roof in multi-purpose room — Mrs. Leonhardt reported that the roof is permeating and dropping onto the interior floor. She is pursuing this matter through the warranty.
- ▶ Mrs. Bolmer questioned if our annual Appreciation Breakfast is planned; Dr. Rosevear reported that plans are underway.

RECOGNITION OF PUBLIC

No comments at this time.

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting.

MOTION: Mrs. Sarboukh

SECOND: Mrs. Esposito

VOTE: 6-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary