

SOUTH BOUND BROOK BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 4, 2008

CALL TO ORDER

The meeting was called to order at 7:50 p.m. by board vice president Allison Lih-Thiessen in room 140, with the Pledge of Allegiance followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in two newspapers at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings, which complies with state law governing meetings of school boards and other organizations.

ROLL CALL

PRESENT: Mr. Ambrose, Mrs. Esposito, Mrs. Lih-Thiessen and Mrs. Sarboukh
ABSENT: Mr. Allen, Mrs. Bolmer and Mrs. Santora

Also present were Dr. Carol L. Rosevear, Superintendent; Mrs. Patricia Leonhardt, Board Secretary/Business Administrator; and Mrs. Kucsma, staff member.

APPROVAL OF AGENDA AND ADDENDUM

Motion presented to approve the agenda and addendum as distributed to board members.

MOTION: Mr. Ambrose SECOND: Mrs. Sarboukh VOTE: 4-0

APPROVAL OF MINUTES – August 21, 2008

Motion to approve minutes of August 21, 2008 Regular Meeting.

MOTION: Mrs. Lih-Thiessen SECOND: Mr. Ambrose VOTE: 4-0

SUPERINTENDENT'S REPORT.

Dr. Rosevear reported:

- Today's school opening was very smooth.
- Some positive feedback which a parent received concerning the Robert Morris School Language Arts program
- Staff meetings opened the year on a positive and inspirational note
- A professional development workshop was held discussing the planned implementation of Performance Tracker. Mr. Donahue will present to the board in the future.
- There was a discussion concerning the supplies students are required to bring in at the start of the year.
- Implementation of increased functionality of Power Schools continues, as well as the use of special education software IEP Planner, and the plans to use Performance Tracker. The automated notification system Global Connect, provided by the PTA, will be in place shortly.

RECOGNITION OF PUBLIC

No questions or comments at this time.

CONSENT ITEMS

- a. APPROVAL OF PAYROLLS
Motion to approve payrolls for August 2008 in the amount of \$146,737.47.
- b. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Report dated July 31, 2008, Indicating a cash balance of \$1,537,794.24
- c. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Report dated July 31, 2008 indicating a cash balance of \$1,537,794.24.

Motion to accept above Consent Items, a-c.

MOTION: Mrs. Lih-Thiessen SECOND: Mrs. Sarboukh ROLL CALL
VOTE: 4-0

CORRESPONDENCE

- a. Letter to Diane Pfister from Dr. Rosevear wishing her well upon her retirement.
- b. Letter to staff from Dr. Rosevear.
- c. Letter of resignation from Elizabeth Frisari, classroom aide, effective September 19, 2008.
- d. Verbal resignation of Joni Dethlefsen, classroom aide, effective immediately.

ACTION ITEMS

- a. **APPROVAL OF MOVEMENT ON GUIDE**
Motion to approve movement of Michael Riley to BA+15 on the 2008-2009 RMEA salary guide effective September 1, 2008.
- b. **APPROVAL OF MOVEMENT ON GUIDE**
Motion to approve movement of Jason Kries to MA on the 2008-2009 RMEA salary guide effective September 1, 2008.
- c. **AUTHORIZATION TO APPLY FOR IDEA-B FUNDING FOR FY2009**
Motion to authorize application for the following allocations under IDEA for Fiscal Year 2009:

Basic	\$133,292.00
Preschool	5,635.00

- d. **RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT FOR PATRICIA LEONHARDT AS SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

WHEREAS, the State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability; and

WHEREAS, Section 5 of the Act amended N.J.S.A. 18A:11-11 to require boards of education to provide public notice of proposed action 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator, and to provide 10 days advance notice of a public hearing prior to any such action; and

WHEREAS, the South Bound Brook Board of Education desires to enter into a renegotiated employment agreement with its School Business Administrator/Board Secretary, Mrs. Patricia Leonhardt, for the period July 1, 2008 through June 30, 2009; and

WHEREAS, the required 30 day and 10 day advance public notice was provided to the public via posting in the office of the Board Secretary located at 122 Elizabeth Street, South Bound Brook, New Jersey, and on the district's public website; and published in the district's official newspaper, the Courier-News, on August 4, 2008, and

WHEREAS, the Board of Education has held the public hearing on August 21, 2008 in accordance with its advertised notice;

NOW, THEREFORE, BE IT RESOLVED, that the South Bound Brook Board of Education hereby approves the employment agreement with Mrs. Patricia Leonhardt for the term July 1, 2008 through June 30, 2009 with the following modified terms and conditions, and authorizes and directs its President and Secretary to execute same on behalf of the board:

- 2008-2009 Salary \$90,915.00
- Medical, prescription and dental benefits per South Bound Brook Administrators' Association
- Allowable maximum sick pay reimbursement at the rate of \$80/day, for a maximum of 50 days, subject to any limitations imposed by N.J.S.A. 18A:30-3.5
- Disability income insurance up to \$1,250 annual premium

e. **APPROVAL OF SUBSTITUTE TEACHERS FOR 2008-2009**

Motion to approve the following substitute teachers for the 2008-2009 school year (September 1, 2008 through June 30, 2009):

Patricia K. Gordon
Cecilia Navas
Laura Romano
Brittany Piano

Christian Tomona

f. **ESTIMATE FOR BUILDING RENOVATIONS**

Motion to authorize Kevin Settembrino of BSA&A to prepare a schematic design and initial estimate, and to complete and submit an application to the NJ Department of Education (and funding request to the SDA) for the Media Center renovation, including HVAC, and multiple toilet room renovations). While the initial cost estimate for this service is \$11,500, if the media center design is substantially similar to those previously paid for that fee will be deducted from this amount.

g. **TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2008-2009**

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2008-2009 school year (September 1, 2008 through June 30, 2009):

<u>#</u>	<u>STUDENT ID</u>	<u>DESTINATION</u>	<u>COST</u>
1	1676426052	New Road School	\$36,558.00

h. **RESIGNATION OF ELIZABETH FRISARI, CLASSROOM AIDE**

Motion to accept the resignation of classroom aide Elizabeth Frisari, effective September 19, 2008.

i. **RESIGNATION OF JONI DETHLEFSEN, CLASSROOM AIDE**

Motion to accept the resignation of classroom aide Joni Dethlefsen, effective immediately.

j. **MOTION FOR APPROVAL TO ATTEND WORKSHOPS**

Motion to approve the following to attend workshops and to receive reimbursement for incurred expenses:

A. Shearer Sept. 17 \$79 BDI-2 Training in Monroe, NJ

k. **AUTHORIZATION TO OFFER EMPLOYMENT**

Motion to authorize Superintendent of Schools Dr. Carol L. Rosevear to tender offers of employment prior to board meeting September 25, 2008 to fill staffing vacancies for aides in a timely manner.

l. **EMPLOYMENT OF AIDA VATALARE AS CLASSROOM AIDE**

Motion presented, as recommended by the superintendent, to employ Aida Vatalare as Classroom Aide. Reference checks were positive. Mrs. Vatalare will be placed on Step 1 at \$12,420, prorated from September 5, 2008 through June 30, 2008.

m. **FIRST READING, POLICY FILE CODE 6362, CONTRIBUTIONS TO BOARD MEMBERS AND CONTRACT AWARDS**

Motion to adopt for first reading revised Policy File Code 6362,
Contributions to Board Members and Contract Awards.

n. **FIRST READING, POLICY FILE CODE 0142.1, NEPOTISM**

Motion to adopt for first reading Policy File Code 0142.1, Nepotism.

Motion to approve above Action Items, a through n

MOTION: Mrs. Sarboukh

SECOND: Mr. Ambrose

ROLL CALL
VOTE: 4-0

COMMITTEE REPORTS

OLD BUSINESS

TOILET ROOM RENOVATION:

Mrs. Leonhardt reported that the toilet room renovations are complete and have received final approval from the building inspector. There are some small items requiring follow-up. The project went very well and the finished product is very attractive, functional and safe.

NEW BUSINESS

DISTRICT GOALS AND OBJECTIVES:

Dr. Rosevear presented a draft of District/School Goals and Objectives for 2008-2009. Due to outstanding requirements, specifications and unknown test scores, some fine-tuning will occur as time progresses.

APPROVAL OF DISTRICT/SCHOOL GOALS AND OBJECTIVES FOR 2008-2009

Motion to approve district/school Goals and Objectives for 2008-2009, as attached.

MOTION: Mrs. Esposito

SECOND: Mrs. Sarboukh

VOTE: 4-0

COMMUNITY DAY:

Sunday is South Bound Brook's Community Day and runs from noon to 6 p.m. Administration will be there, handouts will be available and board members were asked to sign up for time slots. The PTA will also be involved.

NJSBA:

Our representative will be here at our next meeting for the annual ethics training. This will begin at 6:30 p.m. on September 25.

SCHOOL BOARDS CONVENTION:

Mr. Ambrose and Mrs. Bolmer are unable to attend. Mrs. Santora, Mrs. Lih-Thiessen and Mrs. Esposito will attend, and Mrs. Sarboukh will review her calendar. Mrs. Leonhardt will contact Mr. Allen.

RECOGNITION OF PUBLIC

ADJOURNMENT

Business concluded, motion presented to adjourn the meeting at 8:56 p.m.

MOTION: Mr. Ambrose

SECOND: Mrs. Esposito

VOTE: 4-0

Respectfully submitted,

Patricia Leonhardt
Business Administrator/Board Secretary

